



# Town of Youngsville

Board of Commissioners

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## MINUTES BOARD OF COMMISSIONERS

**AUGUST 13, 2020**  
7:00PM

### REGULAR MEETING

### YOUNGSVILLE COMMUNITY HOUSE

Mayor Fonzie Flowers called the Board Meeting of the Town of Youngsville Board of Commissioners to order at 7:00pm. Commissioner Hedlund gave invocation. In attendance were Commissioners Cat Redd (teleconference), Terry Hedlund, Larry Wiggins, Scott Brame and Joseph Johnson. Others in attendance were Town Administrator Phillip Cordeiro, Town Clerk / Tax Collector Emily Hurd, Planning and Zoning Administrators Erin Klinger and Bob Clark, Police Chief J.W. Whitley, Finance Officer Kari Patton-Motluck (teleconference), Attorney Michael Cohen (teleconference), and Parks and Recreation Director Andrew Smith.

Mayor Flowers explained the updated Planning and Zoning Fee Schedule needed to be added to the agenda for discussion.

**MOTION: TO AMEND THE AGENDA TO ADD THE UPDATED SCHEDULE OF ZONING AND SUBDIVISION DEVELOPMENT FEES TO NEW BUSINESS UNDER ITEM 9G**

The motion was made by Commissioner Hedlund and was seconded by Commissioner Wiggins. The motion passed unanimously.

**MOTION: TO APPROVE THE AMENDED AGENDA**

The motion was made by Commissioner Wiggins and was seconded by Commissioner Brame. The motion passed unanimously.

The next item on the agenda was to swear in the new Youngsville Police Department Officers. Chief Whitley thanked family and friends for coming out to support the Officers. He stated the Police Department has made significant changes over the last few months.

Chief Whitley welcomed several new members to the Police Department that bring a wealth of knowledge and experience that will help to develop their Department and improve services to our citizens.

Ashlie Pippin was their new Administrative Specialist. Ms. Pippin was the top candidate in the Department's Administrative Specialist process. She has six years of experience with NCSU Police Department where she served as an Emergency Communications Training Officer. Ms. Pippin has an A.L.A. from Mercyhurst College and a B.A. in Criminal Justice from Park Point University. Her start date was August 10, 2020.

Brandon Lemons was the Department's new Patrol Sergeant. Mr. Lemons was the top candidate in their Sergeant assessment center. He has seventeen years of law enforcement experience with the Durham County Sheriff's Department, Butner Public Safety, NCDMV, and North Carolina Central University. Mr. Lemons has served as an accreditation officer and watch commander as part of the NCCU Police Department's command staff. Mr. Lemons has served with the US Army, Army Reserve and NC National Guard since 1997 and holds the rank of Major, Logistical Officer. He has a B.A. in Exercise and Sports Science from UNC Greensboro and a M.A. in Human Services and Executive Leadership from Liberty University. Mr. Lemons has an expected start date of August 24, 2020.

Officer Brittany Strother took her Oath of Office on July 16, 2020. Officer Strother has five years of law enforcement experience with the Henderson Police Department, where she served as a field training officer. Officer Strother has a B.A. in Business Administration from Campbell University. Officer Strother began field training on August 10, 2020.

Officer Jason Steinbrunner successfully completed field training on July 16, 2020. Officer Steinbrunner is our first recruit to take part in the Department's comprehensive three-phase field training program. A component of the program is a neighborhood portfolio project which requires the recruit to research a community related issue and develop a practical solution to address citizens' concerns. Officer Steinbrunner chose Laurel Oaks subdivision based on traffic-related issues in the neighborhood. Officer Steinbrunner presented his neighborhood project at the Youngsville Community House on August 12, 2020 at 5:00 PM.

Town Clerk Hurd swore in Officers Lemons, Strother, and Steinbrunner.

The next item on the agenda were two Public Hearings.

The first Public Hearing was on the Annexation Petition by Franklin McLeod for 104 Tarboro Road. Mayor Flowers opened the Public Hearing at 7:08pm. Klinger explained this property was next door to the Dollar General and would contain a self-storage business. Cordeiro polled all teleconference participants and there were no comments from the public. Hurd stated no one had registered to speak. Mayor Flowers closed the Public Hearing at 7:10pm.

The second Public Hearing was the proposed amendment to Section 8.210 (Amplified Sound) of the Town Code. Mayor Flowers opened the Public Hearing at 7:10pm. Cordeiro explained changes of this type to the ordinance did not require a Public Hearing, however it was done to engage the community and to gather additional information. The proposed change is to increase the cutoff time from 9pm to 10pm on Fridays and Saturdays. However, if the Board preferred different changes, it was at their pleasure. There was nothing, as far as procedure, that would prevent the Board from acting this evening.

Mayor Flowers opened the floor to comments from the public. Cordeiro polled all teleconference participants.

Brandon Schenck, the Yacht Club, spoke in favor of the proposed changes. Due to technical difficulties, Cordeiro asked for clarification. When asked, Mr. Schenck preferred extending the hours to 11pm instead of just 10pm.

Brian Whitley, the Victorian Youngsville, also spoke in favor of the proposed changes. When asked, Mr. Whitley stated he preferred 11pm instead of 10pm. Mr. Whitley felt this was the best move for all businesses.

Commissioner Wiggins asked for clarification on both speakers. Cordeiro explained both were business owners in Youngsville, noting the Yacht Club provides entertainment with amplified sound on weekends. Mr. Whitley was the owner and manager of the Victorian Youngsville. Commissioner Wiggins asked if they were residents of Youngsville and Cordeiro stated no.

Hurd stated there was no one else registered to speak. As there were no other comments, Mayor Flowers closed the Public Hearing at 7:17pm.

The next item on the agenda was citizens' comments. Due to the social distancing restriction for the COVID-19 Virus, citizens attended via web/teleconference. Cordeiro polled all teleconference participants and there were no comments from the public. Hurd stated no one had registered to speak.

The next item on the agenda was the Financial Report. Due to technical difficulties, Cordeiro read Patton-Motluck's report. During the month of July, there were 81 checks written totaling \$181,633.84. There were 28 day-sheets recording \$222,220.90 in deposits. Current debt included vehicle loans with a balance of \$429,105.83, street loan with a balance of \$178,875.11 and the Town Hall loan with a balance of \$268,812.48.

Cordeiro stated the loan application for the new Public Works facility and Town Hall renovation has been submitted to the Local Government Commission (LGC) for consideration and is expected to be on their September Agenda. The anticipated loan amount is \$2,436,768, which includes paying off the remaining balance on the Town Hall loan, with a repayment term of 20-years at a fixed rate of 2.5% through Union Bank.

Projects on the Capital Improvement Plan included the Public Works facility and Town Hall renovations. Site work and design work continue, and construction bids are expected

to start soon. Purchase Orders for the Community House kitchen remodel have been issued to DS Handyman and Remodeling for \$12,300, with the costs of the appliances to be determined. Work is expected to be complete in early October and includes new cabinets, countertops, updated electrical infrastructure, and appliances. Improvements to the fencing at the Cemetery was done by Seegars for \$4,974. The Town received a donation of \$500 from a community citizen towards the costs. A Purchase Order for wayfinding signs has been issued to Daniel Notch Signs totaling \$13,608.94. This includes a total of sixteen signs. The next sign to come in will be for Town Hall / Police Department. Wayfinding signs will be installed at a variety of locations as they come in. Luddy Park has two capital projects. A Purchase Order was issued to AO Services for \$5,250 for stairs and First Light Technologies was issued a Purchase Order for \$9,693 for basketball court lights. Cordeiro wanted to recognize Faith Baptist Church for installing some stairs at no costs to the Town. He stated solar lights will be installed at the basketball court. The Police Department received a Purchase Order for \$5,799 to Elan City for two radar speed signs.

Commissioner Hedlund inquired about the additional revenues based on all the new homes. He wondered if the increased revenue would allow for a reduction in the tax rate for next year. Cordeiro stated tax revenue for FYE 2019 was \$1.2 million and FYE 2020 was \$1.6 million. He expected tax revenue to continue increasing, which should allow for the possibility to reduce the tax rate.

The next item on the agenda was the approval of the Consent Agenda. The Consent Agenda consisted of:

- Minutes from the Regular Board Meeting – July 9, 2020
- Tax Collector’s Report
- Police Department Report
- Planning and Zoning Report
- Tax Release – Bayer Healthcare LLC – correct value - \$1,279.22

**MOTION: TO APPROVE THE CONSENT AGENDA**

The motion was made by Commissioner Johnson and was seconded by Commissioner Hedlund. The motion passed unanimously.

The next item on the agenda was Old Business. The first item under Old Business was the consideration of an amendment to Section 8.210 (Amplified Sound) of the Town Code. Mayor Flowers stated the Board has discussed this over the past few months and felt they have done their due diligence. Town Staff has received feedback from the community and local business owners in the downtown area.

Commissioner Hedlund, after some thought on the situation, suggested increasing the allowable time to 10pm on Fridays and Saturdays. He supported moving forward slowly instead of going to 11pm right away.

Commissioner Brame suggested 11pm for Fridays and Saturdays. He felt this was reasonable, as well as being supported by citizen feedback, 71% in favor.

Mayor Flowers agreed with Commissioner Brame. He felt it would be easier to scale back to 10pm instead of increasing in increments. Mayor Flowers felt there would be both positive and negative feedback.

Commissioner Redd proposed extending hours to 10pm on weeknights, Sundays through Thursdays, and 11pm on Fridays and Saturdays. Commissioner Johnson agreed, noting he felt that was fair.

**MOTION: TO AMEND SECTION 8.210 (AMPLIFIED SOUND) OF THE TOWN CODE TO 10PM SUNDAYS THROUGH THURSDAYS AND 11PM ON FRIDAYS AND SATURDAYS**

The motion was made by Commissioner Brame and was seconded by Commissioner Johnson. The motion passed with three ayes from Commissioners Brame, Johnson and Redd and two nays from Commissioners Wiggins and Hedlund.

The second item under Old Business was Annexation Ordinance 2020-2 for 104 Tarboro Road.

**MOTION: APPROVE ANNEXATION ORDINANCE 2020-2 – FRANKLIN MCLEOD – 104 TARBORO ROAD**

The motion was made by Commissioner Hedlund and was seconded by Commissioner Wiggins. The motion passed unanimously.

The next item on the agenda was New Business. The first item under New Business was to review the Town Attorney’s opinion on the debt issuance and draft financing agreement with Union Bank. Cordeiro explained this was a procedural requirement by the LGC. The Town has satisfied the other legal requirements.

**MOTION: TO RECEIVE TOWN ATTORNEY’S OPINION ON DEBT ISSUANCE AND DRAFT FINANCING AGREEMENT WITH UNION BANK**

The motion was made by Commissioner Johnson and was seconded by Commissioner Brame. The motion passed unanimously.

The second item under New Business was a Resolution approving issuance of debt for the Public Works facility construction and Town Hall refinance and renovation. Cordeiro explained he requested \$3,000,000 in the Resolution in case of unexpected costs, giving an example. He stated he would report the final costs to the Board before closing on the loan.

**MOTION: APPROVE THE RESOLUTION APPROVING ISSUANCE OF DEBT FOR THE PUBLIC WORKS FACILITY CONSTRUCTION AND TOWN HALL REFINANCE AND RENOVATION**

The motion was made by Commissioner Wiggins and was seconded by Commissioner Johnson. The motion passed unanimously.

The third item under New Business was to consider the application of Ben Rupert for appointment to the Youngsville ABC Board. Cordeiro explained the ABC Board consisted of five seats. Member Todd Casado resigned recently due to relocation for work. Chairman Sam Hardwick will resign after the September ABC Board Meeting and Member Mary Margaret Norman will resign after the October ABC Board Meeting. That leaves only two Members, Rick Houser and Danny Stutzman. Cordeiro noted the ABC Board needed leadership and membership but asked the Board to keep in mind they needed a good balance between in-town and out-of-town Members. Both remaining Members live outside of town limits. Cordeiro noted both Members Houser and Stutzman have contributed greatly and bring experience to the ABC Board.

With the loss of Chairman Hardwick, Cordeiro explained the Board of Commissioners would be responsible for appointing a replacement Chairman when they appointed the new Members. He stated it was permissible for the Board to nominate one of their own, as well as Town Staff. This is generally not preferred as conflicts may arise and they would have to recuse themselves. However, it is not uncommon to have Elected Officials or Staff on a local Board when lack of membership occurs. Cordeiro stated the Board could go this route with the understanding they will serve on the ABC Board until such time as a suitable replacement could be appointed.

Cordeiro stated Mr. Rupert has excellent qualifications and referred the Board to Mr. Rupert's resume. He expressed his concerns this would be the third Member from out of town. Mayor Flowers felt the Board would want to make sure that any Board they appointed would include a majority of tax paying citizens of Youngsville. He stated he knew Mr. Rupert from YAKS and felt he was capable of serving on the ABC Board. Mayor Flowers noted his only concern was having a Town-appointed Board with a majority of the Members from out of town. He stated they were still able to accept more applications for consideration. If no one steps up, then the Board can appoint someone. Mayor Flowers asked the Board to actively recruit for the ABC Board positions.

Commissioner Brame inquired about the terms and Cordeiro stated they were three-year terms, staggered. Hurd noted that Chairman Hardwick was re-appointed earlier this year and Member Norman's term expired at the end of this year. Members Stutzman and Casado were just appointed and had just over two years left on their term and Member Houser had approximately one year left. Commissioner Brame noted Member Stutzman had lived inside of town limits until recently.

The fourth item under New Business was to consider authorizing the release of the remaining portion of a cash bond and accrued interest in escrow totaling \$78,630.14 requested by Hampton Downs of Youngsville LLC for satisfactory completion of pavement and sidewalk improvements in Hampton Downs of Youngsville. Klinger explained the purpose of construction bonds. She noted the Town Engineer, Robert Graham, did a final walkthrough in June. The pavement looks good and the sidewalks

have been completed. The improvements are satisfactory, and Staff approves their request. Clark noted Hampton Downs now has 3” of asphalt, which exceeds regulation.

**MOTION: AUTHORIZE RELEASE OF REMAINING PORTION OF CASH BOND AND ACCRUED INTEREST IN ESCROW TOTALING \$78,630.14 REQUESTED BY HAMPTON DOWNS OF YOUNGSVILLE LLC FOR SATISFACTORY COMPLETION OF PAVEMENT AND SIDEWALK IMPROVEMENTS IN HAMPTON DOWNS OF YOUNGSVILLE**

The motion was made by Commissioner Hedlund and was seconded by Commissioner Wiggins. The motion passed unanimously.

The fifth item under New Business was to consider a request by Patterson Woods LLC to release Surety Bond No. 6670431 in the amount of \$35,000 for Camille Circle construction at the intersection of US 1A South in Phase 2 of Patterson Woods. Klinger stated this request was for 100’ of Camille Circle at the southern end of Patterson Woods, Phase 2. The turn lanes have been completed and accepted by NC DOT. Staff approves this request. Clark stated the bond has been held for approximately eight years due to the recession. Everything has been completed and looks good.

Commissioner Hedlund expressed concerns about the new homes on 1A South. He felt it was dangerous because of the curve.

**MOTION: APPROVE REQUEST BY PATTERSON WOODS LLC TO RELEASE SURETY BOND No. 6670431 IN THE AMOUNT OF \$35,000.00 FOR CAMILLE CIRCLE CONSTRUCTION AT US1A AT THE INTERSECTION OF US1A IN PHASE 2 OF PATTERSON WOODS**

The motion was made by Commissioner Johnson and was seconded by Commissioner Brame. The motion passed unanimously.

The sixth item under New Business was to consider authorizing Staff to advertise a Public Hearing for 7:00pm on September 10, 2020 in consideration of text amendments to the Youngsville Development Ordinance (YDO) to comply with N.C.G.S. Chapter 160D Legislation. Klinger explained the provisions from Chapter 160D went into effect in June and Towns have been given until next year for compliance. She stated Mr. Flowe had mentioned this during the YDO process. The Planning Board recommended approval at their August 4, 2020 Meeting. Clark stated the provisions would go into effect once they have been adopted.

**MOTION: ADVERTISE A PUBLIC HEARING FOR 7:00PM ON SEPTEMBER 10, 2020 IN CONSIDERATION OF TEXT AMENDMENTS TO THE YOUNGSVILLE DEVELOPMENT ORDINANCE TO COMPLY WITH N.C.G.S. CHAPTER 160D LEGISLATION**

The motion was made by Commissioner Brame and was seconded by Commissioner Johnson. The motion passed unanimously.

The seventh item under New Business was the presentation of updated Planning Fee Schedule. Klinger stated the current Fee Schedule did not match up to what is shown in the YDO in regard to the fees being charged and some of them were left off. She explained the structure of the current Fee Schedule was also confusing. The proposed Fee Schedule brings us in line with what other Towns were charging and is easier to read. When asked, Klinger noted it was approximately a 5% increase in fees.

**MOTION: ADOPT UPDATED PLANNING FEE SCHEDULE AS PROPOSED**

The motion was made by Commissioner Wiggins and was seconded by Commissioner Johnson. The motion passed unanimously.

The next item on the agenda was Reports and Other Business. Mayor Flowers noted some schools had recently opened, in person and online.

Cordeiro stated the potholes mentioned by Commissioner Hedlund last month have been repaired.

Cordeiro stated the November Board Meeting would have to be rescheduled and requested the Board send him available dates and times via email.

Cordeiro thanked Klinger for her hard work on Chapter 160D revisions. He stated her work saved the Town several thousands of dollars. Cordeiro stated Klinger attended training offered by UNC to familiarize herself on how to make the updates. He wanted to recognize her efforts.

Cordeiro also wanted to recognize the work done by the Youngsville Police Department and the Public Works Department. He stated he looked forward to the additional improvements around town.

Commissioner Hedlund stated there had been a couple of road cleans over the past couple of weeks. Holden Road was cleaned by Faith Baptist Church and he, along with a friend, did 1A. Next, they will try to do S Cross Street on September 12<sup>th</sup>. He thanked everyone for their help. When asked, Commissioner Hedlund stated they would meet at the Post Office at 10am. He recommended that any children that wanted to help be older than thirteen.

Commissioner Hedlund noted the Fall Festival has been cancelled for this year due to the pandemic. They are still planning to continue the Fall Festivals next year. When asked, A Smith stated the Halloween Committee met earlier this week. There are plans in place to keep everyone safe. Mayor Flowers inquired about the location and A Smith stated the plan was to hold the event outside.

Commissioner Hedlund stated Patterson Woods / East Woods of Patterson were collecting food for Oak Level Christian Church in Youngsville.

Commissioner Wiggins stated he has received positive calls regarding the improvements to the fence around the cemetery.

Commissioner Johnson thanked the Police Department for their efforts on controlling the speeding. He noted the number of speeders has been reduced. Commissioner Johnson stated he appreciated the effort and hard work.

Commissioner Brame stated the residents of Laurel Oaks were pleased to see the speed limit sign moved past their neighborhood. He stated they also appreciated Officer Steinbrunner for the neighborhood portfolio. Commissioner Brame stated it was well received by the neighborhood.

During the month of July, Klinger stated there were 11 permit applications submitted and issued; 4 for new homes, 2 for fences, 2 for signs, 1 for an accessory building, 1 for a home occupation, and 1 to add a covered walkway at a church. There were 3 Certificates of Compliance issued. Over 10 illegal signs were immediately removed by Staff during focused sign sweeps. Four notices of violation (NOVs) were mailed for illegal signs. Two were for off-premise signs located at the intersection of Holden Road and US-1. These signs have since been removed. The other two were for feather banners at Majestic Marble and Greater Grace Christian Church. Both signs have since been removed.

Chief Whitley noted the Youngsville Police Department recorded 511 calls for service during the month of July compared to 285 calls during the same month last year. Officers responded to one critical incident during this reporting period. On July 12, 2020 officers investigated a domestic dispute on Wolfpack Lane. Shortly after leaving the scene, the officers received a 911 call of "shots fired" to the same address, which was tragically the result of a murder and suicide.

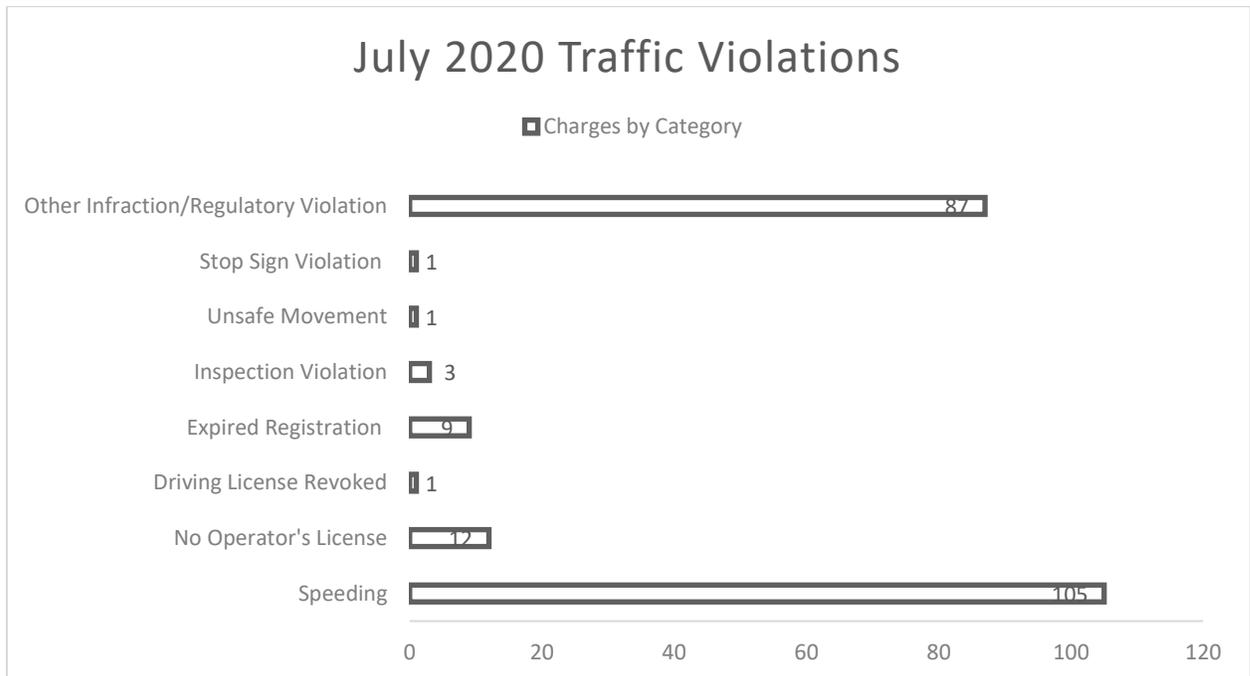
The Youngsville Police Department investigated 8 motor vehicle collisions compared to 6 in the same month last year. The collisions resulted in minor property damage with no injuries reported.

Officers continued their proactive enforcement efforts on the secondary streets and major points of ingress and egress along NC Highway 96, U.S. Route 1, and Youngsville Boulevard. A recent extension of the town wide speed limit of 35 miles per hour (MPH) on Holden Road, along with the addition of new traffic control at some of our neighborhood intersections, resulted in officers issuing several written warnings. In addition to the in-person notifications given by officers, they posted a statement on the Youngsville Police Department Facebook to inform our citizens, and those traveling through town, of these changes.

This month's patrol operations resulted in 81 written warnings and 163 citations issued with 219 charges total. Speeding and regulatory violations continue to account for most of the citations issued; however, these violations are primarily on the major thoroughfares as

moving violations on secondary streets decreased significantly following the recent traffic safety campaign. While speeding violations have decreased on the secondary streets, there has been a substantial increase in traffic interdiction on the major thoroughfares as officers shift their patrol focus.

Violations of note during this reporting period included officers issuing three citations on Winston Street ranging from 19 to 24 MPH over the posted speed and three citations on Holden Road ranging from 27 to 40 MPH over the posted speed.



The department recently purchased two portable traffic monitoring devices which should arrive in August. These devices will measure traffic volume, prevalence of speeding violations, and peak travel times which will increase the efficiency of our traffic operations and improve community safety. The devices can collect data passively or display motorists' speed in real time, along with a digital message that may be used to caution drivers of the posted speed and associated fines.

The Police Department canceled many of their community events because of Covid-19 and the associated social distancing constraints of the Governor's Executive Orders. Assistant Chief Kimball is working with National Night Out program coordinators to plan the Department's inaugural event, which is scheduled for October 6, 2020. Dollar General will host the event, including vendors.

Officer Jason Steinbrunner successfully completed field training on July 16, 2020. Officer Steinbrunner is the first recruit to take part in the Department's comprehensive three-phase field training program. A component of the program is a neighborhood portfolio project which requires the recruit to research a community related issue and develop a practical solution to address citizens' concerns. Officer Steinbrunner chose Laurel Oaks subdivision based on traffic-related issues in the neighborhood. Officer Steinbrunner presented his

neighborhood project at the Youngsville Community House on August 12, 2020 at 5:00 PM. Cordeiro stated he recorded Officer Steinbrunner's presentation and will send it to the Board so they can see how the program works.

Commissioner Hedlund noted people continue to speed on US 1A South and in the East Woods of Patterson subdivision.

Mayor Flowers inquired about the Shop with a Cop program. Chief Whitley stated they would continue to do that again this year. As he had no further details at this time, Chief Whitley asked the Board to send any inquires to him. He stated Ms. Pippin would start handling community events and heading up projects.

Mayor Flowers read the Youngsville Fire Department Report.

#### August 2020 Report

- Incidents from 1/1/20- 8/14/20 = 591
- Incidents from 1/1/19- 8/14/19 = 678
- Change in 1 year for same period (12.83%)
- Fire Calls YTD 2020 = 327
- Medical Call YTD 2020 = 264

#### YFD response to the COVID-19 pandemic:

- YFD personnel are required to wear masks whenever they cannot socially distance, anytime that they are in public, and on all incidents.
- Access to the fire station has been restricted to only the personnel working on shift. Volunteers that respond from home are secluded to the bay area.
- Any personnel that have any symptoms of illness, or have family members that are sick, is placed on leave until the symptoms resolve.
- Franklin County is screening calls and if COVID-19 is suspected, they will not dispatch the fire department in order to reduce exposures.
- YFD has completed a comprehensive continuity of operations plan for a variety of different "worst case scenarios" to ensure continued delivery of service in the Youngsville Fire District.
- Training and meetings have moved to a virtual format for all personnel.

A Smith noted the regular Kickball Season ended this week, with playoffs starting soon.

A Smith stated Baseball registration was going well, noting they had more participation than last season in the older age groups. Coach Pitch has been a big deal in Youngsville, but it shows that they are aging up and still participating. A Smith stated they set a kid pitch team record since he's been here. Games should start after Labor Day and the concession stand will be open every night.

Registration for Adult Coed Softball will end next week, and the league will have enough teams. He noted he was still in discussions with business to help grow the league.

A Smith stated they had their initial meeting for Trick or Treat the Trails. The event will be held outside and will conform to social distancing. Vendors will have to abide by the rules set in place, such as gloves to hand out candy and the Costume Contest will allow one child on the stage at a time. A Smith stated he would keep the Board updated as they move forward. He stated Faith Baptist Church and Covenant Hope Church were good partners.

A Smith stated they will be hosting a Baseball Tournament this weekend. There will be fourteen teams on Saturday and Sunday. Revenue from rentals has increased, noting Luddy Park was booked through the end of November.

A Smith thanked Faith Baptist Church for their installation of the first set of stairs at Luddy Park. The larger set of stairs will be installed in September.

Cordeiro recognized the Public Works Team; Randy Smith, Public Works Supervisor, Eddie Fuller and Dyron Kearney. He stated all three have been working with A Smith to make improvements to Luddy Park. Cordeiro stated Faith Baptist Church has offered to help improve the appearance of the Mitchell Park as well. He appreciated their charitable offer.

The next item on the agenda was Closed Session. Mayor Flowers stated there was no need for the Board to go into Closed Session.

The meeting adjourned at 8:21pm upon a motion made by Commissioner Wiggins, seconded by Commissioner Brame, and approved unanimously.