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# MINUTES

**JUNE 13, 2019**

**7:00 PM**

## REGULAR MEETING

### YOUNGSVILLE COMMUNITY HOUSE

Mayor Fonzie Flowers called the Board Meeting of the Town of Youngsville Board of Commissioners to order at 7:00pm. Commissioner Stallings gave invocation. In attendance were Commissioners Catherine Redd, Graham Stallings, Larry Wiggins, Joseph Johnson and Terry Hedlund. Others in attendance were Town Administrator Phillip Cordeiro, Town Clerk / Tax Collector Emily Hurd, Town Attorney Edward Bartholomew, Interim Police Chief Joseph Kimball, Finance Officer Jaclyn Patterson, Parks and Recreation Director Andrew Smith, and Planning and Zoning Administrator Bob Clark. A representative from the Franklin Times was also present.

Mayor Flowers asked to amend the agenda to include swearing in of Interim Police Chief Joseph Kimball, Captain Jahanzeb Magsi, and Officer Terry Pearce. He also added a Budget Amendment for the Pedestrian Plan Grant to the Consent Agenda.

**MOTION: TO AMEND THE AGENDA**

The motion was made by Commissioner Hedlund and was seconded by Commissioner Wiggins. The motion passed unanimously.

**MOTION: TO APPROVE THE AMENDED AGENDA**

The motion was made by Commissioner Redd and was seconded by Commissioner Wiggins. The motion passed unanimously.

The first item on the agenda was a Public Hearing. The Public Hearing was to hear comments on a text amendment for section 309.1.3 (e) 8 of the Youngsville Zoning Ordinance to allow mini-storage, including outdoor storage, as a permitted use in the Mixed-Use District (MU).

Clark gave the Board some background information on the request. He explained the MU District was a combination of Commercial (C) and Light Industrial (LI). The MU District does not cover the downtown area but focuses more along the main highways, such as US Highway #1 and NC Highway 96. Clark noted there are already mini-storage businesses located in this district. He explained several developers have inquired about installing mini-storage buildings. One of those developers, Charles Richter, applied for the text amendment. The current ordinance places limits on these businesses, though the existing mini-storage businesses already have more storage because they were

grandfathered. These ordinance changes make sure they are compatible with adjoining development.

Clark stated the Planning Board reviewed this application, along with other properties, and noted quite a few sites were having this issue. Clark reminded the Board the Youngsville Development Ordinance (YDO) is in the process of being created.

Clark stated buffering standards are already in place. Depending on the location, up to 70% of the property can be used for outdoor storage. Based on all this information, the Planning Board gave this request for text amendment a Favorable Recommendation.

Commissioner Redd wanted to clarify the increase in outdoor storage was for mini-storage businesses only or for any business and Clark explained it would be for all businesses in the MU District, though the applicant asked for the purposes of installing a mini-storage business. Clark explained if the text amendment was approved it would strike out the restrictions.

Commissioner Redd asked if the MU District included residential and Clark stated yes. Clark explained the YDO would be the next step to better characterize LI and C to separate them from residential. He stated another option would be for the applicant to wait until the YDO has been approved.

Mayor Flowers opened the Public Hearing at 7:16pm. There were no comments from the public. Mayor Flowers closed the Public Hearing at 7:16pm.

The next item on the Agenda was citizens' comments. Mary Powell, 209 S Nassau Street, thanked both Mayor Flowers and Interim Chief Kimball for taking time to discuss the situation on S Nassau Street. She explained there was a problem with trucks and speeding traffic, including large trucks such as 18-wheelers, dump trucks and propane trucks. Mrs. Powell stated Interim Chief Kimball has men looking at the problem but when the officers leave the area, the problems start up again. She stated there are three new homes that may house families in the future, along with current neighbors that have children outside playing. Mrs. Powell asked that something be done before there is an accident. She felt S Nassau Street was smaller than a normal street and noted there were no sidewalks. Mrs. Powell suggested adding red flags to the "no through trucks" sign and possibly reducing the speed limit. She also suggested a portable speed limit sign that shows drivers how fast they are going. Mrs. Powell noted she was a public official in Pennsylvania. She asked the Board to address this problem before something happens.

The next item on the agenda was the Financial Report. Patterson stated everything was going well. She explained the Budget Amendments were to help realign funds. The auditors will be here in mid-August. Patterson stated we will send documents electronically for the auditors to get a head start. She stated she has already expressed her concerns about meeting the deadlines, as that was an issue with the previous auditors.

The next item on the agenda was the approval of the Consent Agenda. The Consent Agenda consisted of:

- Minutes from the Board Meeting on May 9, 2019
- Minutes from the Joint Work Session on June 3, 2019
- Tax Collector's Report
- Police Department Report
- Youngsville Fire Department Report
- Budget Amendment- BA 2019-05
- Budget Amendment – Pedestrian Plan Grant

**MOTION: TO APPROVE THE AMENDED CONSENT AGENDA**

The motion was made by Commissioner Wiggins and was seconded by Commissioner Hedlund. The motion passed unanimously.

The next item on the agenda was Old Business. There was no Old Business.

The next item on the agenda was New Business. The first item under New Business was a 5-year contract with Axon Enterprises, Inc for body camera purchases and service agreement. Interim Chief Kimball explained the current equipment is outdated and needs to be upgraded. These new body cameras will have cloud storage, increasing the storage space we currently have. Cordeiro noted the District Attorney's office will now be able to access the body camera storage as well. Mayor Flowers stated he was a fan as it protects everyone involved. Attorney Bartholomew reminded the Board, they would need to update the service contract every few years.

**MOTION: TO DIRECT THE TOWN ADMINISTRATOR TO PROCEED WITH EXECUTING A CONTRACT BETWEEN THE TOWN OF YOUNGSVILLE AND AXON ENTERPRISES, INC FOR BODY CAMERA SERVICES AS DESCRIBED IN THE QUOTE**

The motion was made by Commissioner Redd and was seconded by Commissioner Hedlund. The motion passed unanimously.

The second item under New Business was to review Youngsville ABC Board applicants. Mayor Flowers noted the Town received three applications for the two vacant spots. He stated he would like to proceed with appointing two members tonight, so they can move forward with developing the property. Applicants included Lori Cyrus, Danny Stutzman, and Todd Casado. Cordeiro noted Mr. Casado was in attendance tonight. Commissioner Hedlund nominated Mr. Casado to the Youngsville ABC Board. Mayor Flowers agreed and noted the two candidates that stood out to him were Mr. Casado and Mr. Stutzman as they both have backgrounds that could be beneficial. Commissioner Hedlund agreed and nominated Danny Stutzman to the Youngsville ABC Board.

**MOTION: TO APPOINT TODD CASADO AND DANNY STUTZMAN TO THE YOUNGSVILLE ABC BOARD**

The motion was made by Commissioner Hedlund and was seconded by Commissioner Wiggins. The motion passed unanimously.

The third item under New Business was a resolution amending the Town of Youngsville Schedule of Fees and Penalties. Cordeiro explained there were two changes from last month that included an increase in recycling and added a fee for copies. Cordeiro explained he added the costs of copies based on recent requests for color copies of the Comprehensive Development Plan, which is over 100 pages with a lot of color pictures and maps.

**MOTION: TO ADOPT THE RESOLUTION AMENDING THE TOWN OF YOUNGSVILLE SCHEDULE OF FEES AND PENALTIES**

The motion was made by Commissioner Wiggins and was seconded by Commissioner Stallings. The motion passed unanimously.

The fourth item under New Business was to re-appoint Robert Martin to the Youngsville Planning Board.

**MOTION: TO RE-APPOINT ROBERT MARTIN TO THE YOUNGSVILLE PLANNING BOARD, TERM TO EXPIRE MAY 31, 2022**

The motion was made by Commissioner Johnson and was seconded by Commissioner Wiggins. The motion passed unanimously.

The fifth item under New Business was a lease-purchase contract with Musco Finance to purchase lights for Luddy Park, Field 3.

**MOTION: TO APPROVE THE LEASE-PURCHASE CONTRACT WITH MUSCO FINANCE TO PURCHASE LIGHTS FOR LUDDY PARK, FIELD 3**

The motion was made by Commissioner Stallings and was seconded by Commissioner Wiggins. Commissioner Johnson asked if this included the electrical boxes and timing systems and Cordeiro stated that it did. Cordeiro explained it included the hardware and electrical. The new panel on Field 3 will be sufficient to add Field 4 in the future. There is also a remote feature to turn the lights on and off. The motion passed unanimously.

The sixth item under New Business was to consider a text amendment for section 309.1.3 (e) 8 of the Youngsville Zoning Ordinance to allow mini-storage, including outdoor storage, as a permitted use in the MU District.

**MOTION: TO APPROVE THE TEXT AMENDMENT FOR SECTION 309.1.3 (E) 8 OF THE YOUNGSVILLE ZONING ORDINANCE TO ALLOW MINI-STORAGE, INCLUDING OUTDOOR STORAGE, AS A PERMITTED USE IN THE MIXED-USE DISTRICT**

The motion was made by Commissioner Hedlund and was seconded by Commissioner Wiggins. The motion passed with four ayes and one nay by Commissioner Redd.

The next item on the agenda was Reports and Other Business. Mayor Flowers wanted to thank Assistant Fire Chief Justin Graney, Captain Magsi, Officers Pearce and Vohringer for their amazing work during the flooding last weekend. He stated that all the departments worked well together proving that Youngsville's interagency communication was stellar. Mayor Flowers appreciated the efforts by all to keep the people of Youngsville safe.

Mayor Flowers stated the Town's kickball team won their first game on Monday night and everyone was excited.

Cordeiro agreed with Mayor Flowers and expressed his gratitude for the professionalism and timeliness of the Youngsville Fire Department and the Youngsville Police Department. He stated they demonstrated what the public should expect in excellence. Cordeiro thanked both teams for their efforts. He also thanked Mayor Flowers for being involved as well.

Cordeiro noted insurance costs for general liability decreased by 14% and health insurance also decreased.

Cordeiro stated he executed a contract with Republic Services for garbage services. He explained June will be the last month with Waste Industries. Hurd explained carts would be picked up by Waste Industries on June 27<sup>th</sup>, the last day of service. Any carts missed will be picked up the following week. Republic Services will deliver new roll carts June 26<sup>th</sup> through the 28<sup>th</sup>. Hurd stated she would send out a flyer with all the information, including new phone numbers and hours of operation once she has all the information from Republic Services. Cordeiro noted Waste Industries has been an excellent partner but the change will be helpful in getting better service. He stated there have been a few hiccups with Waste Industries recently.

Cordeiro reminded the Board there was a 10% cap on satellite annexations but there is a State law that lists exempt municipalities. With the Resolution adopted a couple of months ago, he reached out to the State. Cordeiro stated Senator John Alexander will add Youngsville to that piece of legislation.

Cordeiro updated the Board on the schedule for Branding Workshops starting Monday, June 24<sup>th</sup>. He stated the workshops will take place at Town Hall except for the meeting at 6pm on Monday. That will take place at the Community House and include all three Boards and the public.

Commissioner Redd thanked Mr. Casado and Mr. Stutzman for joining the Youngsville ABC Board. She noted it was nice to have people participate.

Commissioner Redd stated she was proud of Youngsville. She noted it was a small community and she loved being here. Commissioner Redd gave a story about how her neighbors took care of her when she was sick.

Commissioner Stallings inquired if the Town was purchasing the property behind the ABC Store and Cordeiro stated the Youngsville ABC Board had already purchased that property. Commissioner Stallings stated he felt they should have gone through the property owners as they are long time business owners in Youngsville. Mayor Flowers explained the Youngsville ABC Board purchased that property to build a new store. Commissioner Stallings felt someone should talk to the property owners about the situation.

Commissioner Stallings asked about the truck traffic on S Nassau Street and Interim Chief Kimball explained “no through trucks” referred to trucks weighing over 26,000 pounds that were cutting through the area without a local destination. For example, propane trucks are allowed on those streets as they service properties there. Commissioner Stallings asked if the Police Department has been enforcing the “no through trucks” and Interim Chief Kimball stated they have been out there. Mayor Flowers stated the dump trucks have to go through because of the construction and noted the focus should be on the trucks that use S Nassau Street as a cut through. Interim Chief Kimball noted the biggest problem is that some GPS systems direct traffic down S Nassau Street. He stated the signs have been moved closer to the intersection and red flags were installed two days ago to draw attention to them.

Commissioner Johnson noted E Winston Street had the same problem with people cutting through and speeding. He stated drivers were going around the cones in the flooded areas. Commissioner Johnson stated it was a problem all over town. He stated it was hard to maintain a community when there were speeders in the residential sections. Mayor Flowers stated the hope was for traffic to come off of the secondary roads once the stop light situation at 5-Points and Cross and Main Streets have been fixed. One idea has been to dead end S Nassau Street at Highway 96. However, we can’t do that until the stop light situation has been resolved. Cordeiro stated he would investigate speed tables and adjusting speed limits and report back to the Board at the next meeting.

Commissioner Johnson also wanted to thank the Youngsville Fire Department and the Youngsville Police Department for their hard work during the flooding. He noted there was water over the road by his house.

Commissioner Wiggins stated there was drag racing on N Nassau Street along with noisy exhaust systems.

Commissioner Hedlund noted the Kiwanis Club was having a membership drive. They will host the Fall Festival on September 28<sup>th</sup>. The Franklin County Chamber of Commerce would be hosting their truck raffle and drawing a winner tonight.

Commissioner Hedlund noted they cleaned the litter on S Cross Street a couple of weeks ago. They had 10 volunteers on a Saturday morning. Commissioner Redd commended Commissioner Hedlund and the Kiwanis Club for keeping Youngsville clean. Commissioner Hedlund stated they would now focus on US 1A and noted they needed more volunteers. He explained three or four people could get it done in an hour. Mayor Flowers thanked Commissioner Hedlund for his efforts. He knows it has been discussed

often and the Franklin Times has even written about it. Mayor Flowers stated it boils down to laziness. He stated it was getting better but there was still a way to go yet. When asked, Commissioner Hedlund stated they would be picking up litter this coming Saturday.

Clark updated the Board on the Main Street Improvements Project. He stated the surveys for the eight property owners for temporary easements have just come in. Fleming has been working on the temporary easements and is doing a great job. Clark stated they hope to have them finished by the end of next week, which keeps us on target for August. He noted how important it was to stay on schedule.

Clark stated the Luddy Park Trail has been resubmitted for funding and the Town should hear something by June 25<sup>th</sup>. He noted this project has been highly supported.

Clark stated the next YDO workshop will be July 2<sup>nd</sup>. Each ordinance is being reviewed individually and the Planning Board has moved onto maps. They are making progress on stormwater and standards as well.

Clark stated three potential commercial sites have approached the Planning Department. If they move forward on their projects, they will all apply for annexation, noting they would all be satellite annexations.

Attorney Bartholomew stated he still hasn't heard from opposing council, however he is working with the same council in another municipality and he will try to talk to him then. He reminded the Board there would still be the upset bid process once opposing council has finished. Attorney Bartholomew stated it was unfortunate that it was taking so long but he felt we were still getting there.

Attorney Bartholomew stated it has been a pleasure working with Cordeiro, as his responses are fast. He wanted to commend Cordeiro on good leadership and getting things done quickly.

Interim Chief Kimball stated they had forty-five calls throughout the month and twelve wrecks.

YFD Assistant Chief Graney congratulated the officers that were sworn in. He concurred that the Youngsville Fire Department and the Youngsville Police Department had a good working relationship as proven on Saturday. YFD Assistant Chief Graney stated he would meet with Interim Chief Kimball to go over any areas for improvements. He noted they closed approximately six streets, there were homes flooded, and the creek on E Winston Street overflowed, stranding a vehicle. YFD Assistant Chief Graney reminded everyone in attendance to "turn around, don't drown" and explained moving water will easily lift a vehicle and were no place for children to play.

YFD Assistant Chief Graney stated they had eighty-five calls last month, totaling 496 for the year. There will be a live fire exercise on Saturday in Granville County.

YFD Assistant Chief Graney stated the Fire Department's kickball team lost their first game on Monday night to Flower Power, the Town's team. He joked they were taking the loss very hard.

Smith took the opportunity to point out that kickball was a big success that draws in approximately three hundred people on Monday nights. He stated the food trucks do brisk business and were eager to continue.

Smith noted All-Stars started practices this week and will go to Nash County for a tournament. He stated the teams had scheduled scrimmage games with other local teams. Smith stated that Coach Pitch and Kid Pitch All-Star games were open to the public.

Smith stated he brought on two Recreation Aides this week to help with sports and he was still looking for a few more. Both Karsen and Summer will help to enhance the gameday experience by announcing each player as they come to bat and will help keep score instead of the parents that volunteer. This will allow for the parents to better enjoy their child's game. Smith stated they will continue this setup through basketball.

Smith thanked the Board for the new lights for Field 3 and explained this will help grow the program.

Commissioner Hedlund stated the Franklin County Chamber of Commerce members raved about the Youngsville kickball games. He stated there was nothing but good comments.

Cordeiro stated the heavy rains last weekend washed some debris into the culverts. He stated he was in the process of getting those cleaned out.

The next item on the agenda was Closed Session. Mayor Flowers stated there was no reason to go into Closed Session.

The meeting adjourned at 8:04pm.