

**AGENDA
REGULAR MEETING
MARCH 14, 2019
7:00PM**

Town of Youngsville P. O. Box 190 134 US 1A South Youngsville, NC 27596 (919) 556-5073 Fax (919) 556-0995 Townyngs@TownofYoungsville.org TownofYoungsville.org

**YOUNGSVILLE COMMUNITY HOUSE
115 E MAIN STREET**

1. CALL TO ORDER AND INVOCATION
2. APPROVAL OF AGENDA
3. PUBLIC HEARINGS
 - A. TOWN PLAN 2040 - COMPREHENSIVE LAND USE & MASTER PLAN (CONTINUATION)
 - i. CONTINUE HEARING FOR THE PUBLIC
 - ii. COMMENTS FROM PUBLIC
 - iii. CONTINUE OR CLOSE HEARING
 - B. ANNEXATION PETITION - HAMPTON DOWNS, PHASE 1A
 - i. OPEN HEARING TO THE PUBLIC
 - ii. COMMENTS FROM PUBLIC
 - iii. CONTINUE OR CLOSE HEARING
4. CITIZEN’S COMMENTS
5. FINANCIAL REPORT
6. CONSENT AGENDA
 - A. MINUTES FROM THE REGULAR BOARD MEETING – FEBRUARY 14, 2019
 - B. TAX COLLECTOR’S REPORT
 - C. POLICE DEPARTMENT REPORT
 - D. YOUNGSVILLE FIRE DEPARTMENT REPORT
 - E. YOUNGSVILLE PARKS AND RECREATION REPORT
 - F. ORDINANCE DEFINING THE DUTIES AND RESPONSIBILITIES OF THE OFFICE OF TOWN ADMINISTRATOR
 - G. ORDER TO ADVERTISE 2018 TAX LIENS BETWEEN MARCH 1, 2019 AND JUNE 30, 2019
 - H. BUDGET AMENDMENT – 2019-03

ACTION REQUESTED: APPROVE CONSENT AGENDA AS SUBMITTED

7. OLD BUSINESS

- A. CONTINUE DISCUSSION ON THE TOWN PLAN 2040 - COMPREHENSIVE LAND USE & MASTER PLAN

ACTION REQUESTED: ADOPT PLAN BY RESOLUTION

- B. ANNEXATION ORDINANCE 2019-1 - HAMPTON DOWNS, PHASE 1A

ACTION REQUESTED: ADOPT ANNEXATION ORDINANCE 2019-1

8. NEW BUSINESS

- A. CONTRACT WITH NEXTIVA FOR PHONE SERVICES

ACTION REQUESTED: APPROVE CONTRACT

- B. RESOLUTION ESTABLISHING A SPECIAL EVENTS POLICY

ACTION REQUESTED: ADOPT RESOLUTION

- C. RESOLUTION UPDATING THE TOWN OF YOUNGSVILLE SCHEDULE OF FEES AND PENALTIES

ACTION REQUESTED: ADOPT RESOLUTION

- D. RESOLUTION APPROVING A PUBLIC SPONSORSHIP OF A SPECIAL EVENT – 2019 5K COLOR RUN – APRIL 13, 2019

ACTION REQUESTED: ADOPT RESOLUTION

- E. RESOLUTION APPROVING A PUBLIC SPONSORSHIP OF A SPECIAL EVENT – EGG HUNT – APRIL 13, 2019

ACTION REQUESTED: ADOPT RESOLUTION

- F. APPOINT PHILLIP CORDEIRO AS DEPUTY FINANCE OFFICER, WITH RELATED AUTHORITY TO CO-SIGN CHECKS

ACTION REQUESTED: APPROVE APPOINTMENT

- G. APPOINT PHILLIP CORDEIRO AS DEPUTY TOWN CLERK

ACTION REQUESTED: APPROVE APPOINTMENT

- H. RESOLUTION AUTHORIZING THE TOWN ADMINISTRATOR TO EXECUTE BUDGET AMENDMENTS WITHIN DEPARTMENTS AND FROM APPROPRIATED CONTINGENCY FUNDS

ACTION REQUESTED: ADOPT RESOLUTION

- I. RESOLUTION AUTHORIZING THE TOWN ADMINISTRATOR TO EXECUTE CONTRACTS UP TO THE STATE INFORMAL BIDDING THRESHOLD

ACTION REQUESTED: ADOPT RESOLUTION

- J. PRESENTATION OF ANNEXATION PETITION – HOLDEN CREEK PRESERVE – PHASE 5

NO ACTION REQUIRED

- K. RESOLUTION TO DIRECT CLERK TO INVESTIGATE SUFFICIENCY OF THE ANNEXATION PETITION – HOLDEN CREEK PRESERVE – PHASE 5

ACTION REQUESTED: ADOPT RESOLUTION

- L. PRESENTATION OF CERTIFICATE OF SUFFICIENCY FOR ANNEXATION PETITION – HOLDEN CREEK PRESERVE – PHASE 5

NO ACTION REQUIRED

- M. RESOLUTION TO SET DATE OF PUBLIC HEARING ON APRIL 11, 2019 FOR ANNEXATION PETITION – HOLDEN CREEK PRESERVE – PHASE 5

ACTION REQUESTED: ADOPT RESOLUTION

- 9. REPORTS AND OTHER BUSINESS
 - i. MAYOR
 - ii. TOWN ADMINISTRATOR
 - iii. COMMISSIONERS
 - iv. PLANNING & ZONING DEPARTMENT
 - v. TOWN ATTORNEY
 - vi. POLICE CHIEF
 - vii. FIRE DEPARTMENT
 - viii. PARKS & RECREATION
 - ix. TOWN CLERK / TAX COLLECTOR
 - x. MAINTENANCE

10. CLOSED SESSION

- A. N.C.G.S. 143-318.11 (6) PERSONNEL

11. ADJOURN