

**AGENDA
REGULAR MEETING
FEBRUARY 14, 2019
7:00PM**

Town of Youngsville P. O. Box 190 134 US 1A South Youngsville, NC 27596 (919) 556-5073 Fax (919) 556-0995 Townyngs@TownofYoungsville.org TownofYoungsville.org
--

**YOUNGSVILLE COMMUNITY HOUSE
115 E MAIN STREET**

1. CALL TO ORDER AND INVOCATION
2. APPROVAL OF AGENDA
3. PUBLIC HEARINGS
 - A. TOWN PLAN 2040 - COMPREHENSIVE LAND USE & MASTER PLAN
 - i. OPEN HEARING TO THE PUBLIC
 - ii. COMMENTS FROM PUBLIC
 - iii. CONTINUE OR CLOSE HEARING
4. CITIZEN’S COMMENTS
5. FINANCIAL REPORT
 - A. PRESENTATION OF FYE 2018 AUDIT –TARA ROBERSON - WINSTON, WILLIAMS, CREECH, EVANS & COMPANY
6. CONSENT AGENDA
 - A. MINUTES FROM THE REGULAR BOARD MEETING – JANUARY 10, 2019
 - B. MINUTES FROM THE WORK SESSION – JANUARY 9, 2019
 - C. TAX COLLECTOR’S REPORT
 - D. POLICE DEPARTMENT REPORT
 - E. YOUNGSVILLE FIRE DEPARTMENT REPORT
 - F. BUDGET AMENDMENT 2019-2
 - G. TAX RELEASE – RUN SILENT INTERNATIONAL LLC – BUSINESS DISSOLVED JAN 2016
 - i. 2018 PRINCIPAL – \$29.45
 - ii. 2017 PRINCIPAL – \$44.90
 - iii. 2016 PRINCIPAL – \$61.31

ACTION REQUESTED: APPROVE CONSENT AGENDA AS SUBMITTED

7. OLD BUSINESS

- A. CONTINUE DISCUSSION ON THE TOWN PLAN 2040 - COMPREHENSIVE LAND USE & MASTER PLAN

8. NEW BUSINESS

- A. PRESENTATION BY MATT REECE – PAY AND CLASSIFICATION STUDY
- B. DISCUSSION OF PAY AND CLASSIFICATION STUDY
- C. CONSIDERATION OF AN ORDINANCE DEFINING THE DUTIES AND RESPONSIBILITIES OF THE OFFICE OF TOWN ADMINISTRATOR

ACTION REQUESTED: ADOPT ORDINANCE – MAYOR TO READ ORDINANCE PRIOR TO ADOPTION (FIRST READING)

- D. CONSIDERATION OF A CONTRACT BETWEEN THE TOWN OF YOUNGSVILLE AND LANDSAVER ENVIRONMENTAL FOR CRACK FILLING AND INSTALLATION OF ASPHALT FABRIC FOR THE LUDDY PARK BASKETBALL COURT

ACTION REQUESTED: APPROVE CONTRACT IN THE LUMP SUM AMOUNT OF \$5,800.00

- E. CONSIDERATION OF A CONTRACT BETWEEN THE TOWN OF YOUNGSVILLE AND CAROLINA SUNROCK FOR THE INSTALLATION OF A TWO-INCH ASPHALT OVERLAY FOR THE LUDDY PARK BASKETBALL COURT

ACTION REQUESTED: APPROVE CONTRACT IN AN AMOUNT NOT TO EXCEED \$11,806.56

- F. PRESENTATION OF ANNEXATION PETITION – HAMPTON DOWNS, PHASE 1A

NO ACTION REQUIRED

- G. RESOLUTION TO DIRECT CLERK TO INVESTIGATE SUFFICIENCY OF THE ANNEXATION PETITION – HAMPTON DOWNS, PHASE 1A

ACTION REQUESTED: ADOPT RESOLUTION

- H. PRESENTATION OF CERTIFICATE OF SUFFICIENCY FOR ANNEXATION PETITION – HAMPTON DOWNS, PHASE 1A

NO ACTION REQUIRED

- I. RESOLUTION TO SET DATE OF PUBLIC HEARING ON MARCH 14, 2019 FOR ANNEXATION PETITION – HAMPTON DOWNS, PHASE 1A

ACTION REQUESTED: ADOPT RESOLUTION

9. REPORTS AND OTHER BUSINESS

- i. MAYOR
- ii. TOWN ADMINISTRATOR
- iii. COMMISSIONERS
- iv. PLANNING & ZONING DEPARTMENT
- v. TOWN ATTORNEY
- vi. POLICE CHIEF
- vii. FIRE DEPARTMENT
- viii. PARKS & RECREATION
- ix. TOWN CLERK / TAX COLLECTOR
- x. MAINTENANCE

10. SWEARING IN OF TOWN ADMINISTRATOR – PHILLIP CORDEIRO

11. CLOSED SESSION

- A. NONE

12. ADJOURN