

Town of Youngsville
P. O. Box 190
134 US 1A South
Youngsville, NC 27596
(919) 556-5073
Fax (919) 556-0995
Townyngs@townofyoungsville.org

MINUTES

JULY 10, 2017

7:00 PM

WORK SESSION

YOUNGSVILLE COMMUNITY HOUSE

Mayor Fonzie Flowers called the Work Session of the Town of Youngsville Board of Commissioners to order at 7:00pm. In attendance were Commissioners Graham Stallings, Catherine Redd, Larry Wiggins, Terry Hedlund and Joseph Johnson. Also in attendance were Town Administrator Bill Tatum and Town Clerk / Tax Collector Emily Hurd. A representative of the Franklin Times was also present.

The only item on the agenda was to continue the discussion on hiring a new Town Administrator. Leamon Brice, N*Focus, wanted to introduce Roe O'Donnell as a potential candidate for a temporary, part-time Town Administrator. Mr. O'Donnell gave a brief description of his duties and experience from his time in Wake Forest.

The Board proceeded to interview Mr. O'Donnell. Conversation included some points of interest by Mr. O'Donnell, as well as Mr. Brice. Amongst the most repeated were "Vision" and the importance of the Comprehensive Development Plan (Plan). It was stated that once we know what we want, then we can plan on how and when. Mr. O'Donnell, who is retired, stated that he felt he had enough hours left this year to be more than helpful and would be willing to use most of his hours early next year to help until the Board can hire a full-time Town Administrator. It was agreed by both Mr. Brice and Mr. O'Donnell that it would take a minimum of four months for a proper assessment by Mr. O'Donnell. Mr. O'Donnell also noted that it would take approximately one year to develop a proper Plan. He suggested getting the Plan in order then using that to work on updating the Zoning and Subdivision Ordinances.

Both Mr. Brice and Mr. O'Donnell stated that hiring a full-time Town Administrator would attract those fresh out of college. They stated that Youngsville will need to have their Vision in order and to look for someone with a minimum of three to five years' experience. Using an experienced Town Manager such as Mr. O'Donnell would help with the transition to a full-time Town Administrator with little to no experience.

The Board thanked both Mr. Brice and Mr. O'Donnell for their time.

The Board continued their discussion after their departure. Commissioner Wiggins expressed concerns that he had not yet seen a proposal by N*Focus. Tatum stated that he had just received it and would present it during Closed Session during Thursday night's Board Meeting. It was decided that further discussion would continue in that Closed Session. Tatum stated that at this time, we don't know what we have. He stated that we

need to have it analyzed by someone qualified to look into it and tell us what we need to do to move forward.

The meeting adjourned at 7:59pm.