

Town of Youngsville  
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## MINUTES

**JANUARY 14, 2010**

### REGULAR MEETING

Mayor Samuel Hardwick called the Regular Meeting of the Town of Youngsville Board of Commissioners to order at 7:00 pm. Mayor Hardwick gave invocation. In attendance were Commissioners Albert Corpening, Marvin Roberts, Leelan Woodlief, Graham Stallings, and Joseph Johnson. Also in attendance were Town / Zoning Administrator Brenda Robbins, Deputy Town Clerk Emily Hurd, Administrative Assistant Kathryn Tucker, Town Attorney Pete Tomlinson, and Chief Daren Kirts. Representatives from the Franklin Times and the Wake Weekly were also present.

The first item on the agenda was citizens' comments. There was no comment.

The next item on the agenda was the financial report. There was no comment.

The next item on the agenda was the approval of the minutes from the December 10<sup>th</sup> Regular Board Meeting.

**MOTION: TO APPROVE THE MINUTES FROM THE DECEMBER 10<sup>TH</sup> REGULAR BOARD MEETING.**

The motion was made by Commissioner Woodlief and was seconded by Commissioner Stallings. It passed unanimously.

The next item on the agenda was New Business. The first item under New Business was a presentation from the Franklin County Volunteers in Medicine. Beverly Kegley and Mary Weaver came in to present information about the program. Mrs. Kegley stated that the Franklin County Volunteers in Medicine (FCVIMC) have over 1200 individual patients, some of which are non-recurring, that they helped. She explained that there are over 10,000 residents in Franklin County that are uninsured. She stated that the FCVIMC does receive Federal funding now. Mrs. Kegley stated that as of right now they could only help the uninsured. Beginning in February, a new building will open called the James O. Hacker Wellness Center which will be a pharmacy for the uninsured. She explained that it will be a fully licensed pharmacy and will help people get their medicines regardless of who their doctor is. Their hope is that doctors will refer their patients to FCVIMC if they are uninsured. Mrs. Kegley stated that they are getting some of the money for this from a settlement which will help their pilot program. She stated that they are getting help from several sources. They will be able to get prescriptions in less than a week. She also stated that area hospitals will help to refer uninsured patients as well. When a hospital discharges a patient, they will contact them so that prescriptions can already be filled. FCVIMC is one of the 74 free clinics in the state. Mrs. Kegley stated that she has seen conditions in Franklin County similar to conditions in third world countries. She explained that their equipment is a little old but now that they are relocating to space in the Franklin County Health Department, they will have access to more up to date equipment and care. She stated that on February 13<sup>th</sup>, the FCVIMC will

have their first dental clinic with help from Doctor James Hardy. They will also run a vision clinic for people with diabetes. Mrs. Kegley stated that they also want to partner with the Franklin Regional Medical Center for diabetes education. The FCVIMC also has a thrift store in Franklinton to help raise money and are hoping to purchase a bigger space for the store and another clinic in Franklinton. She stated that even with the new health reforms in Congress, it would be years before they are enacted and even after there would always be a need for free healthcare. Commissioner Woodlief asked who made the decisions on which cases to take and Mrs. Kegley stated that it was a case by case basis. She stated that some of the patients taken were even from outside of Franklin County depending on their closeness and medical need. She stated that the nurses scheduled the appointments, patients have to be 18 years or older though they have taken some as young as 16. Their oldest patient was 83. She stated that they would always take chronic because that makes the most impact on someone's health. Mrs. Kegley stated that they did not have the staff to do basic doctor's appointments. She explained that they are a faith based organization and will go over county lines if needed though they do try to refer if able. Mayor Hardwick expressed the Town's appreciation for the FCVIMC efforts.

The next item on the agenda was Old Business. The first item under Old Business was a discussion of Standing Committees. Robbins stated that at the last Board Meeting, it was suggested that the committees get switched around every two years. She stated that since Commissioners were elected in four year terms that she set up the committees to switch every year so that the Commissioners could get a chance to serve on the optimal amount of committees. Commissioner Redd stated that there are 24 open slots but with 5 Commissioners, one of the Commissioners would have one committee less than the others and noticed on the four year schedule that Commissioner Stallings was getting shorted 3 years in a row. Commissioner Hardwick stated that it was a good idea to switch it every year so that everyone can get to know all aspects of the Town through the committees. Commissioner Woodlief stated that he liked the idea of experiencing new committees as well though he did like the committees he was already on.

**MOTION: TO ADOPT THE STANDING COMMITTEES AS PRESENTED.**

The motion was made by Commissioner Woodlief and seconded by Commissioner Corpening. It passed unanimously. Robbins stated that it could be changed before the four years were up if this didn't work for everyone.

The next item on the agenda was Reports and Other Business. Mayor Hardwick stated that he has noticed Ultraliner throughout the town and hoped everyone had a good holiday. Robbins stated that Ultraliner has installed 4 new manholes on lines that had over 500 feet between manholes and uncovered 3 manholes that were paved over. Wesco should be back in town next week. She explained that they had arrived before Ultraliner and had gotten ahead of them, so they left to do another job and give Ultraliner time to catch up. Robbins stated that the streets were a mess from adding the manholes and the town maintenance crew was trying to keep gravel in the holes until it was warm enough to pave them. Commissioner Corpening stated that the manhole on E. Franklin Street was going to be too low when they paved it. Robbins stated that risers would be installed on all the manholes to make them level with the pavement when the time came. Robbins also explained that an inspector from our engineering firm, George Finch Boney and

Associates, was always present with them while they work. Robbins stated that they were approximately 75-80% complete. She did state that the patching for any areas that have been disturbed by the work will be covered in the grant. Robbins stated that several areas with major problems have been located and repaired. She explained that they were running the camera before they worked on a section, jetted the area clean, pull the liner, and then run the camera again to make sure everything was correct. When asked, Robbins stated that the leak at the school was not due to the work on the sewer lines, it was on the school property by the cafeteria but there was a leak on the other side of town.

Robbins gave an update to the Commissioners on how well the Christmas Care Program went. She stated that we were able to help 54 families, though not all of them were able to get presents for the children. 33 of those families were helped with food, toys, and clothing and the other 21 families received turkeys (donated by Carroll Joyner), food from the food drive, and Food Lion gift cards. Robbins stated that everyone was very appreciative of the help.

Commissioner Stallings asked if there was money in the budget to be able to send funds for the victims of the earthquake in Haiti. Mayor Hardwick stated that money was tight this year and he didn't think that the Town could give any money but he thought that the residents of Youngsville would step up to donate some money.

Commissioner Stallings also wanted to know where Robbins stood on the job classifications that she was working on. Robbins stated that she was working on the project but the ARRA Grant intervened and took her attention for quite some time. She stated that she hoped to have a rough draft by the March Board Meeting. She explained that the rate structure has been set up but the job classifications have not been finished. Robbins stated that Kirts has helped with the Police Department aspect.

Commissioner Stallings mentioned that he noticed there was a hot dog cart at the Youngsville Flea Market on NW Railroad Street. His concerns were how that would affect the taxpaying businesses that sold the same food items. Robbins stated that the cart owner did have his permit from Franklin County Health Department and Mayor Hardwick stated that the Town could look at the options regarding the cart.

Mayor Hardwick wanted to welcome Daren Kirts as the new Police Chief as this was his first official meeting. Kirts stated that he worked up a handout of the statistics from last year including the number of incidents, arrests, and citations, among other items. Kirts also stated that the Department was working on the recent window breaking that occurred on Main Street and that the investigation was going well. Commissioner Redd stated that there had been a nice article in the Wake Weekly concerning Kirts' appointment.

The meeting adjourned at 7:37 pm.

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## MINUTES

**FEBRUARY 11, 2010**

### REGULAR MEETING

Mayor Samuel Hardwick called the Regular Meeting of the Town of Youngsville Board of Commissioners to order at 7:00 pm. Mayor Hardwick stated that Commissioner Albert Corpening passed away on February 9<sup>th</sup>. He wanted to express that it was a great loss to Youngsville as Commissioner Corpening had done a lot for the community, first as a doctor and then as a commissioner. He asked that everyone keep the Corpening family in their prayers. Mayor Hardwick stated that the Board needed to move forward and continue the good work that Commissioner Corpening had started.

Mayor Hardwick gave invocation. In attendance were Commissioners Catherine Redd, Leelan Woodlief, Graham Stallings, and Joseph Johnson. Also in attendance were Town / Zoning Administrator Brenda Robbins, Deputy Town Clerk Emily Hurd, Administrative Assistant Kathryn Tucker, Town Attorney Pete Tomlinson, and Chief Daren Kirts. Representatives from the Franklin Times and the Wake Weekly were also present.

The first item on the agenda was citizens' comments. There was no comment.

The next item on the agenda was the financial report. There was no comment.

The next item on the agenda was the approval of the Consent Agenda.

#### **MOTION: TO APPROVE THE CONSENT AGENDA.**

The motion was made by Commissioner Woodlief and was seconded by Commissioner Johnson. It passed unanimously.

The next item on the agenda was Reports and Other Business. Mayor Hardwick stated that Commissioner Corpening's funeral would be held on Monday, February 15<sup>th</sup> at the Youngsville Baptist Church at 11am. There would be a private family burial later in the day.

Robbins gave the commissioners packets containing the new job descriptions and pay schedule for their review. Mayor Hardwick stated that this was still a work in progress and would not change anything that is already in place.

Commissioner Woodlief stated that in his assigned area of the town, there were some places that he needed to get with Robbins about that were not desirable looking. He stated that he hoped for some improvements. Commissioner Stallings stated that due to the recent snow storm, the whole town was in shambles and it might be best to wait until spring before making any decisions. Robbins stated that Ultraliner would be back in town next week and once they finished with their work, they would be repairing the pavement. She explained that the asphalt plants were not running during the winter season because asphalt won't stick to pavement when it was cold. Robbins explained

that the repairs of both the road and right of way are considered a part of the grant. Everything will be restored once they are finished. Commissioner Woodlief stated that he noticed there were 5 rolls of lining still left and wanted to know if they still had that much area left. Robbins stated that she didn't think so; she had been informed that they were near completion. She also stated that Wesco was in the process of sealing the manholes. Robbins stated that the weather had to be right for them to smoke test after they have completed the installation to make sure that the service lines don't have any problems.

Chief Kirts stated that the Police Department had received new firearms for a total cost of \$67.00. The guns they were using had not been replaced for years and they are now using Glocks. When asked by Commissioner Stallings how he got such a good deal, Chief Kirts stated that he had sold all of the old firearms as well as some in storage through a dealer. Kirts stated that the Police Department was also doing traffic stops at 5 Points at night. He stated that they were getting a few DWI's. He also mentioned an ongoing case of vandalism that is still underway. Chief Kirts stated that they did have a person of interest in that case that they were talking to. Chief Kirts also wanted to state that they have a new employee, Andrew Bishop, coming on duty next month. He is the nephew of Ronnie White.

Commissioner Stallings wanted to know the status of the shopping center on US #1. Robbins stated that they have changed the leasing agent to in-house, Carolyn Kellogg. Robbins stated that Ms. Kellogg was hoping to have new tenants soon. Mayor Hardwick stated that McDonald's was opening at the end of March and hopefully that would help to draw in new tenants. When asked about Daylight Doughnuts, Robbins stated that she had heard that they were going to go into the Shops on Main but no permits have been filed with Town Hall.

The meeting adjourned at 7:11 pm.

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## MINUTES

**MARCH 11, 2010**

### REGULAR MEETING

Mayor Samuel Hardwick called the Regular Meeting of the Town of Youngsville Board of Commissioners to order at 8:05 pm. Mayor Hardwick gave invocation. In attendance were Commissioners Catherine Redd, Leelan Woodlief, Graham Stallings, and Joseph Johnson. Also in attendance were Deputy Town Clerk Emily Hurd, Administrative Assistant Kathryn Tucker, Town Attorney Pete Tomlinson, and Chief Daren Kirts. Representatives from the Franklin Times, Country 102 and the Wake Weekly were also present.

The first item on the agenda was citizens' comments. There was no comment.

The next item on the agenda was the financial report. Mayor Hardwick stated that the Town budget was still tight.

The next item on the agenda was the approval of the minutes from the February 11<sup>th</sup> Regular Meeting.

**MOTION: TO APPROVE THE MINUTES FROM THE FEBRUARY 11<sup>TH</sup> REGULAR MEETING.**

The motion was made by Commissioner Woodlief and was seconded by Commissioner Stallings. It passed unanimously.

The next item on the agenda was New Business. The first item under New Business was Janice Cyrus, the Executive Director of YABA and representative for the Youngsville ECA. Mrs. Cyrus stated that the new sign was up at the Luddy Park and it looked good. The Business Expo would be on March 18<sup>th</sup> from 4-8pm at the Youngsville Armory. She stated that rentals were ok but not like they have been in the past. She stated that Franklin Regional Medical Center, the Franklin Times and the Wake Weekly would be there and food would be presented by Griffins and Miltons. She stated that it was organized by volunteers. Mrs. Cyrus also wanted to mention the grand opening of McDonald's would be March 25<sup>th</sup> at 9am. The Easter Egg Hunt would be on March 27<sup>th</sup> from 1-3pm at the Youngsville Library for ages 1-10.

The second item under New Business was the Recommendation from the Planning Board for East Coast Auto Crafters for 5240 Hwy 96 West.

**MOTION: TO APPROVE THE SPECIAL USE APPLICATION FOR EAST COAST AUTO CRAFTERS FOR 5240 HWY 96 WEST.**

The motion was made by Commissioner Johnson and was seconded by Commissioner Redd. It passed unanimously.

The third item under New Business was the Recommendation from the Planning Board for the Special Use Permit for Springfield Homes LLC for Stephens Glen Subdivision.

**MOTION: TO APPROVE THE SPECIAL USE APPLICATION FOR  
SPRINGFIELD HOMES LLC FOR STEPHENS GLEN SUBDIVISION.**

The motion was made by Commissioner Stallings and was seconded by Commissioner Redd. It passed unanimously.

The fourth item under New Business was the report from the Tax Collector on 2009 unpaid real property taxes. Hurd explained that she had a few payments come in this week as well as having promises of payment by Friday. She explained that any payment received after Friday will not be able to be removed from the advertisement.

The fifth item under New Business was the Order of Advertisement of 2009 Unpaid Real Property Tax.

**MOTION: TO ADVERTISE THE 2009 UNPAID REAL PROPERTY TAX.**

The motion was made by Commissioner Woodlief and was seconded by Commissioner Johnson. It passed unanimously.

The next item on the agenda was Reports and Other Business. Mayor Hardwick stated that Robbins had knee replacement surgery and was doing well. Commissioner Stallings asked about paving the area in front of 108 West Franklin Street. He stated that the heavy equipment had left a hole in the road. Hurd stated that they have not yet finished paving the streets in town and she would check with the company concerning repairing anything they broke.

The meeting adjourned at 8:15 pm.

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## MINUTES

APRIL 8, 2010

### REGULAR MEETING

Mayor Samuel Hardwick called the Regular Meeting of the Town of Youngsville Board of Commissioners to order at 7:02 pm. Mayor Hardwick gave invocation. In attendance were Commissioners Catherine Redd, Leelan Woodlief, Graham Stallings, and Joseph Johnson. Also in attendance were Town/Zoning Administrator Brenda Robbins, Deputy Town Clerk Emily Hurd, Administrative Assistant Kathryn Tucker, Town Attorney Pete Tomlinson, and Chief Daren Kirts. Representatives from The Franklin Times, Country 102 and The Wake Weekly were also present.

The first item on the agenda was citizens' comments. There was no comment.

The next item on the agenda was the financial report. There was no comment.

The next item on the agenda was the approval of the Consent Agenda.

#### **MOTION: TO APPROVE THE CONSENT AGENDA.**

The motion was made by Commissioner Woodlief and was seconded by Commissioner Johnson. It passed unanimously.

The next item on the agenda was New Business. The first item under New Business was the Special Use Permit for Mr. Sherwood Newkirk for Youngsville Crossing Shopping Center. Commissioner Stallings asked what Sweepstakes Gaming was and Mayor Hardwick stated it was an internet café. Commissioner Stallings wanted a more detailed explanation of what that entailed. Mr. Newkirk stated that they would offer services such as copying and faxing and would also offer the option for sweepstakes gaming. He explained that the Sweepstakes worked by purchasing internet time to play the game. The game worked by revealing its numbers to win. He stated that it was a predetermined response and not like a slot machine, basically it was a scratch off card for the internet. You can win cash prizes. Commissioner Stallings asked who governed this type of gaming and Mr. Newkirk stated that at this point it was not governed by anyone. He explained that there was an injunction by the State that allowed them to continue operating for the time being. Commissioner Woodlief asked how long the injunction would last and Mr. Newkirk stated that it was unknown, though it would be coming back up in the Legislature in May. Commissioner Stallings asked if there were any kind of licenses required and Mr. Newkirk stated that only the business license. Commissioner Redd asked if there would be enough people interested since there were already two others in town and Mr. Newkirk stated that he felt there would be. Commissioner Woodlief asked what the hours would be and Mr. Newkirk stated that he would like to have it opened 24 hours. Commissioner Woodlief stated that he did not like that idea. Robbins stated that there were already other stores that were opened 24 hours in that shopping center. When asked if the Board could set conditions, Robbins stated no since this was a Special Use Permit instead of a Conditional Use Permit. Concerns were



brought up about the 24 hours being a burden on the Police Department and Robbins stated that any business regardless of the type would be an additional strain on the Police Department. Commissioner Woodlief stated his main concern was that the later hours would draw in a bad element. Chief Kirts asked how the payouts for winnings would be handled and Mr. Newkirk stated that the smaller winnings would be in cash and any bigger winnings would be by check. He stated that the computer terminals would be also used by kids doing homework, not just for Sweepstakes gaming. Mayor Hardwick asked if there would be regulations keeping the younger kids from playing the game and Mr. Newkirk stated that there was a way to set up the younger kids from having access to the Sweepstakes gaming. Commissioner Stallings asked how many could be online at a time and Mr. Newkirk stated that there would be 40 terminals with attendants controlling which machines have the Sweepstakes. They would be the ones in charge of making sure the younger children are not allowed to play. He stated that you have to be 18 to play the Sweepstakes and that an age limit could be put on the business. When asked Mr. Newkirk stated that there would be vending machines for food and drinks but no concessions. There would be no alcohol permitted.

**MOTION: TO TABLE THE APPLICATION FOR A SPECIAL USE PERMIT FROM SHERWOOD NEWKIRK FOR 30 DAYS.**

The motion was made by Commissioner Woodlief. It died for lack of a second.

James Hall, a partner of Mr. Newkirk, stated that if it was run properly there would be no problems. He also wanted to mention that they did do things for the community such as sponsoring Parks and Recreation and charities. He stated that they did want to be good members of the community. Commissioner Johnson asked Chief Kirts if there had been any problems with the ones already located in Youngsville. Chief Kirts stated that there had not been any problems with the one in town but that there had been issues with the one located beside Fox's Pizza on US #1 but that it was not in our jurisdiction. Mr. McPhillips stated that the one by Fox's Pizza looked like a casino and the one that will be located at Youngsville Crossing will look more professional with the business center in the front and the terminals located in the back of the office and the front windows would possibly be tinted. Mr. Newkirk stated that there would be security cameras and a buzzer system to let people in the back room to help with security. Commissioner Woodlief asked what the revenue percentage would be for each business and Mr. Newkirk stated that it would probably be around 80% for the Sweepstakes and 20% for the business center. Commissioner Stallings stated that 40 terminals seemed to be a lot and asked about the capacity of the space. Mr. McPhillips stated that it would be about 1500 ft of terminal room for fire code but they only expected about 30 people at a time. Robbins stated that the Fire Marshall would be the one making the call on how many people could be in the office at one time. Mr. McPhillips stated that they would know if they would need to adjust the terminals after the capacity had been determined by the Fire Marshall. Mr. Newkirk stated that there were around 15 of these businesses in Raleigh and the Police Department did not have to go to them often. Robbins stated that there was one in Louisburg with the blinds lowered so that all you could see were the people's legs. Robbins also stated that she felt that Gemini would not let this business become an eyesore, they would not want it to affect them renting out any of the other spaces. Mr. McPhillips stated that their office did some research and though some of the Sweepstakes look unsavory, most are professional looking. Robbins asked if the contract with Gemini

says what would happen if there were problems and Mr. McPhillips stated that they can default the business if the rules are broken. Robbins recommended that the Board table it until next month so that they could take a look at the rules that Gemini had setup in their contract with Mr. Newkirk.

**MOTION: TO TABLE THE DISCUSSION UNTIL THE MAY BOARD MEETING IN ORDER TO LOOK OVER THE CONTRACT BETWEEN GEMINI AND SHERWOOD NEWKIRK.**

The motion was made by Commissioner Stallings and was seconded by Commissioner Woodlief. It passed unanimously.

The second item under New Business was the NCLM Municipal Environmental Assessment Coalition Project Participation Agreement. Robbins explained that it was something that we were asked by the NCLM to adopt. She stated that they were trying to get all of the municipalities to adopt this.

**MOTION: TO ADOPT THE NCLM MUNICIPAL ENVIRONMENTAL ASSESSMENT COALITION PROJECT PARTICIPATION AGREEMENT.**

The motion was made by Commissioner Woodlief and was seconded by Commissioner Johnson. It passed unanimously.

The third item under New Business was to go into Executive Session to discuss personnel. Executive Session started at 7:28pm and ended at 7:53pm.

The next item on the agenda was Reports and Other Business. Mayor Hardwick stated that he had been involved in the replacement process of Representative Lucy Allen. He wanted to state that the Town has appreciated all of the things that Representative Allen has done for Youngsville. Mayor Hardwick also wanted to mention that he was glad Robbins was back from her surgery.

Commissioner Stallings wanted to mention that debris has been blowing from the area by the Youngsville Rescue construction and tends to get blown to Mr. Hall's house. Commissioner Stallings also wanted to know about the new parking lot at the Youngsville ABC Store. He wanted to know how that was getting paid for and Robbins stated that it came out of the ABC Store budget. He asked who approved for it to be paved and Robbins stated that the ABC Board did and that it was estimated at around \$18,000. When asked why it was necessary to pave it, Robbins explained that it had been needed for a long time. There were huge potholes and the delivery truck was having problems getting close to the building so that area had to be built up. She also stated that this would also add some space for parking.

Commissioner Johnson stated that the areas paved by the new manholes looked good and that the Easter Egg Hunt went well.

Commissioner Redd stated that the Public Hearing for Stephen's Glen last month had brought some issues to light for her. She asked if there were ways to get the public more

involved with changes that are happening in the Youngsville area. She was wondering if there were sections on the web page that could be expanded with more information about local meetings and such. She stated that she knew it was not the Town's responsibility to inform the neighborhoods for changes like the Stephen's Glen Special Use Permit but to maybe require the developers to notify their residents. Robbins stated that she had spoken with David Culley and told him that he needed to let the residents know but it seemed that he decided against that. Robbins stated that for Public Hearings of that nature, signs were put out two weeks ahead of time and it was advertised in the local paper as well. Commissioner Redd stated that she wanted more clear communication with the citizens and Robbins stated that the citizens also needed to be proactive in looking for information for their community. Mayor Hardwick stated that another section could be added to the website. Robbins stated that Gil Johnson is the webmaster and we could ask him if he can add a page with extra information for things like that. Mayor Hardwick stated that Youngsville is changing and the website has been a good help for our citizens.

Commissioner Redd also stated that Franklin County Commissioners are looking to instate a Conflict of Interest Policy. It would do two things. The first was to keep Commissioners from taking personal actions that could have a negative impact on their service to the Board. The second thing was to keep family members of the Board from working for Franklin County. She stated that she felt those were important things for a Board to have. Commissioner Harry Foy presented a policy that was written for another Board and Franklin County is looking to work on one that will work for them. Commissioner Redd stated that they will be going to ethics training and will do a work session including the new policy. She stated that once Franklin County worked out their policy that Youngsville should also adopt one suited for us as well. She stated that this will help maintain accountability for the Town of Youngsville. Robbins stated that the Town Commissioners would also have to undergo ethics training before January of 2011.

Chief Kirts stated that last week, the Police Department received a donation of 10 almost new vests and around 40 duty belt items. He stated that these were worth around \$5,000 and left the officers only needing the new belts and holders to have the set. Chief Kirts stated that he has stepped up traffic enforcement during day and night shifts and, that has doubled the amount of DWI's from last month.

Chief Kirts also wanted to bring to the Boards attention that several of the patrol cars have over 150,000 miles and were in critical condition. He stated that it could affect patrols and response times. Mayor Hardwick acknowledged that the Town has always had problems with the cars. He also wanted to mention that the Police Department was doing a great job.

The meeting adjourned at 8:08 pm.

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## MINUTES

MAY 13, 2010

### REGULAR MEETING

Mayor Samuel Hardwick called the Regular Meeting of the Town of Youngsville Board of Commissioners to order at 7:00 pm. Mayor Hardwick gave invocation. In attendance were Commissioners Catherine Redd, Leelan Woodlief, Graham Stallings, and Joseph Johnson. Also in attendance were Town/Zoning Administrator Brenda Robbins, Deputy Town Clerk Emily Hurd, Administrative Assistant Kathryn Tucker, Town Attorney Pete Tomlinson, and Chief Daren Kirts. Representatives from The Franklin Times, Country 102 and The Wake Weekly were also present.

The first item on the agenda was citizens' comments. There was no comment.

The next item on the agenda was the financial report. There was no comment.

The next item on the agenda was the approval of the Consent Agenda.

**MOTION: TO APPROVE THE CONSENT AGENDA.**

The motion was made by Commissioner Woodlief and was seconded by Commissioner Johnson. It passed unanimously.

The next item on the agenda was Old Business. The only item under Old Business was to continue the discussion about the Special Use Permit for Mr. Sherwood Newkirk for Youngsville Crossing Shopping Center. Robbins stated that the representatives for Gemini were not going to be able to make the Board meeting tonight due to a conflicting meeting with prospective tenants. Commissioner Woodlief stated that he had done some research concerning the Sweepstakes and that there were a lot of angles. He did state that State and County rules preceded the Town. Commissioner Woodlief stated he felt we should leave it on the table. Robbins stated that it was scheduled to come before the General Assembly during this month's short session. Commissioner Woodlief stated that he had done a lot of reading on the subject and there was plenty of information out there.

**MOTION: TO TABLE THE DISCUSSION ON THE SPECIAL USE PERMIT BY SHERWOOD NEWKIRK FOR YOUNGSVILLE CROSSING ONE MONTH.**

The motion was made by Commissioner Woodlief and was seconded by Commissioner Redd. Commissioner Redd stated that it was best to wait and see what the General Assembly does during short session. It passed unanimously.

The next item on the agenda was New Business. The first item under New Business was Paula Fincham with the Rolling Thunder Chapter 7. Mrs. Fincham stated that the Youngsville area had given them a good reception and that the chapter was located in Franklinton. She stated that they had a fundraising tournament at the Community House

that was successful. Mrs. Fincham stated that she wanted to request the raising of the POW/MIA flag on the Town Hall flag pole. She stated that they had also made this request with WEMC on Park Ave. She handed out flyers with the Rolling Thunder information and cards with their mission statement. Mrs. Fincham stated that if the Town needed the request put in writing; they would get that to the Town quickly. She stated that they wanted to have a ceremony when they raised the flag. Mrs. Fincham stated that they were looking to do it in July or August. She stated that there would be many motorcycles; they would read the missing man table for North Carolina and POW names. She stated that the flag would need to fly 365 days regardless of weather and they would maintain the flag. She stated the flag would be comparable size to the ones already located on the Town Hall flag pole. Mayor Hardwick stated that he felt there would not be enough room for another flag on our pole especially if we had to run flags at half mast. Mrs. Fincham asked if the Town would consider removing the North Carolina flag and Mayor Hardwick stated that he'd rather not. Commissioner Woodlief agreed.

**MOTION: TO DENY THE REQUEST TO TAKE DOWN THE NORTH CAROLINA FLAG**

The motion was made by Commissioner Woodlief and it died for lack of a second.

Robbins suggested that we get with Chief Kirts and the officers to see if it would or would not fit since they were the ones raising the flags daily. Mrs. Fincham asked if the Town would consider getting smaller flags to help make room and Mayor Hardwick explained that the flags we have are gifts that have flown over their respective capitals. Commissioner Stallings asked if the Town could get a larger flag pole if it met the zoning requirements. Mrs. Fincham stated that they might be able to install a new flag pole, but she would have to check with their chapter. Mrs. Fincham asked if there was no way to work out flying one at Town Hall would the Town consider maybe a smaller one with a floor post. Robbins suggested that maybe the flag pole at Luddy Park could accommodate the POW/MIA flag since they only run the American flag. Mrs. Fincham stated that what worked best for the Town they would be happy with and appreciated the time.

The second item under New Business was the appointment of Commissioner Redd to CAMPO. Commissioner Redd stated that she was looking forward to it.

**MOTION: TO APPOINT COMMISSIONER REDD AS THE TOWN'S CAMPO REPRESENTATIVE**

The motion was made by Commissioner Johnson and was seconded by Commissioner Stallings. It passed unanimously.

The third item under New Business was the Real Estate Rental agreement with the North Carolina National Guard for the Luddy Park. Robbins explained that there was a survey map presented to the Board showing the line that the Town was requesting from the National Guard. She explained that when the playground was installed the surveyor marked the four corners with flags, but the flags were installed incorrectly. This means that the Luddy Park is encroaching on National Guard property. She stated that the Town found out when having the lights installed. Robbins explained that the National Guard

did not want to sell the property but would lease it for \$1.00 a year as they have done with the property for the soccer fields in previous years. Robbins stated that the map shows the existing line and the proposed line. Robbins stated that this was something that needed to be done to fix the problem.

**MOTION: TO ASK THE NATIONAL GUARD FOR A LEASE FOR THE PROPERTY AS INDICATED BY THE SURVEY**

The motion was made by Commissioner Woodlief and was seconded by Commissioner Johnson. It passed unanimously.

The fourth item under New Business was to update the Privilege License Fee Schedule. Robbins explained that Hurd had worked on updating them since they have not been updated since 1992. She explained that she had looked over the numbers and everything looked fine to her. Mayor Hardwick stated that the numbers looked in line.

**MOTION: TO ADOPT THE NEW PRIVILEGE LICENSE FEE SCHEDULE**

The motion was made by Commissioner Woodlief and was seconded by Commissioner Redd. It passed unanimously.

The fifth item under New Business was to appoint Emily Hurd as the Tax Collector. Robbins stated that Hurd had been doing the job, it was time for her to have the title. She stated that the Local Government Commission did not want to have the Finance Officer and Tax Collector as the same person so this would also satisfy their requirements and bring the Town into compliance.

**MOTION: TO APPOINT EMILY HURD AS THE TAX COLLECTOR**

The motion was made by Commissioner Johnson and was seconded by Commissioner Woodlief. It passed unanimously.

The sixth item under New Business was to go into Executive Session to discuss personnel.

**MOTION: TO GO INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL**

The motion was made by Commissioner Woodlief and was seconded by Commissioner Stallings. It passed unanimously. Executive Session started at 7:17pm and ended at 7:38pm. Mayor Hardwick stated that no action was taken during Executive Session.

The next item on the agenda was Reports and Other Business. Mayor Hardwick stated that Commissioner Corpening passed away a few months earlier, just at the start of his second term. He stated that the Board had been looking to fill his vacant seat and several names had surfaced. He stated that he has been interviewing people to see who the Board wanted to fill that seat. Mayor Hardwick stated that he wanted to call for a motion to appoint someone that had served this town for many years, Mr. Marvin Roberts.

**MOTION: TO APPOINT MARVIN ROBERTS TO COMMISSIONER CORPENING'S REMAINING TERM.**

The motion was made by Commissioner Johnson and was seconded by Commissioner Woodlief. It passed unanimously. Robbins stated that he would be sworn in at the next Board Meeting.

Robbins stated that she had received quotes for paving the 500 block of North Hillsboro Street. The lowest quote had been from Nu-tech Paving for 2" asphalt compacted to 1 5/8". Robbins explained that for the amount of traffic on that road, the above thickness would suffice. Even with Youngsville Self Storage having boats and campers stored there, trucks were not allowed on that road. The cost would be \$7,000.00. She asked that commissioners ride their sections of town and bring in any other roads that need to be paved. Robbins explained that there was a Capital Improvement Plan for the paving of streets but it was created in 2000 and was out of date. Commissioner Redd asked if any of the money could be used for sidewalks and Robbins said yes. She stated that there were some areas that would benefit with new sidewalks.

**MOTION: TO APPROVE PAVING NORTH HILLSBORO STREET**

The motion was made by Commissioner Woodlief and was seconded by Commissioner Redd. It passed unanimously.

Robbins stated that Commissioners Redd and Woodlief had met with her about the budget and that a proposed budget had been put in their packets. She stated that if anyone would like to schedule a workshop or individual meetings, she would work it out for them. Commissioner Woodlief stated that the Town had cut down for a few years and were now having to pick it back up. Robbins stated that there was not a major increase and Mayor Hardwick agreed by saying that the taxes were still not as high as they used to be. Robbins stated that the Public Hearing would be scheduled for next month.

Robbins mentioned that the Lake Donna Party would be on May 15<sup>th</sup> with the Castaways playing, live music from 7-10pm.

Commissioner Redd asked about 104 N. College Street. She stated that the vacant lot looked bad and asked if there was something that could be done about it. Robbins explained that the Town had tried to get them to grow grass out there, but with the drought, the grass had not fared well. Robbins stated that there was not anything in the ordinance that we could use to have them make the lot look better.

Commissioner Johnson asked about Johnson's Farmers' Market Restaurant. He noticed that it was having some repair done to it. Robbins stated that they had received a permit to repair and Mayor Hardwick stated that as long as they stayed in the same footprint, they were fine to proceed.

The meeting adjourned at 7:47 pm.

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## MINUTES

**JUNE 10, 2010**

### REGULAR MEETING

Mayor Samuel Hardwick called the Regular Meeting of the Town of Youngsville Board of Commissioners to order at 7:07 pm immediately following the Public Hearing. Mayor Hardwick gave invocation. In attendance were Commissioners Catherine Redd, Leelan Woodlief, Graham Stallings, Marvin Roberts, and Joseph Johnson. Also in attendance were Town/Zoning Administrator Brenda Robbins, Deputy Town Clerk Emily Hurd, Administrative Assistant Kathryn Tucker, Town Attorney Pete Tomlinson, and Chief Daren Kirts. Representatives from The Franklin Times, Country 102 and The Wake Weekly were also present.

The first item on the agenda was the swearing in of W. Marvin Roberts. Commissioner Roberts thanked the Board for their confidence in him to continue the term left by the late Dr. Albert Corpening.

The next item on the agenda was citizens' comments. There was no comment.

The next item on the agenda was the financial report. There was no comment.

The next item on the agenda was the approval of the Consent Agenda.

#### **MOTION: TO APPROVE THE CONSENT AGENDA.**

The motion was made by Commissioner Woodlief and was seconded by Commissioner Stallings. It passed unanimously.

The next item on the agenda was Old Business. The only item under Old Business was to continue the discussion about the Special Use Permit for Mr. Sherwood Newkirk for Youngsville Crossing Shopping Center. Mayor Hardwick stated Mr. Newkirk had rescinded his Special Use Application. The issue had been resolved by changes in the permit.

The next item on the agenda was New Business. The first item under New Business was a presentation from NC DOT about the Comprehensive Transportation Plan (CTP). Rupal Desai from NC DOT stated that she had brought some maps for the Commissioners to take a look at. She explained that they were multimodal meaning that along with the automobile traffic, the plans included bike and pedestrian routes as well. She stated that once everyone had taken a look at the maps, any questions or comments could be emailed to either Robbins, or Scott Hammerbacher with Franklin County Planning. She stated that next month there would be a Public Session on these plans. Ms. Desai stated that they have been working on these plans for over a year and half. The committee had met monthly with Robbins and Dr. Corpening coming in to help with the planning stages. She stated that it was not yet ready for adoption but was at the stage for public opinion. She explained that in a couple of months, they would be ready to



have the endorsement of the Youngsville Board of Commissioners. Mr. Hammerbacher stated that he had to cross 96 Highway to get to the meeting last month and understood how bad the traffic was in the area. He explained that this CTP would replace the old thoroughfare plan that the town had in place. Mayor Hardwick stated that our plan was similar to the one shown on the current maps. Mr. Hammerbacher stated that the new plans just moved the bypass out a little bit further. Robbins reminded the Board that this was just a plan and that it had not yet been funded. The process would be to adopt the plan once it had been finalized, go to the Town's representative at CAMPO and try to get it prioritized. Commissioner Redd asked if Main Street would lose all of its traffic and the answer was that the main use of the bypass would be for truck traffic and some of the rush hour traffic. Mr. Hammerbacher explained that this would also be the framework for future developments so that the corridor can be kept open instead of developed. Commissioner Stallings asked that once passed, could the bypass be moved for developments or other issues. Mr. Hammerbacher stated that it was not an exact line for the bypass. Robbins stated that the 1991 plan went through several subdivisions. Commissioner Stallings asked about available funds and who would push to get it funded. Mr. Hammerbacher explained that it was not yet funded, and the chain it would need to follow would be for the Town to take the passed plan to CAMPO who would then present it to the NC DOT for funding. CAMPO would be the ones lobbying for funding for the Town but the Town would need to stay on top of their representative in the State Legislature as well. Mr. Hammerbacher also stated that in order to get that far, the plan had to be finished and adopted first.

The second item under New Business was to adopt the Budget for FY 2010 - 2011 with a tax rate of \$.59.

**MOTION: TO ADOPT THE BUDGET FOR FY 2010 – 2011 WITH A TAX RATE OF \$.59.**

The motion was made by Commissioner Woodlief and was seconded by Commissioner Redd. Commissioner Redd stated to Mrs. Palmer that she understood her concerns and agreed with them. However, she did mention that the tax rate in 1994 was in the \$.70 range and had been lowered too much during to handle the economic times we are in. Commissioner Johnson asked what the tax rate was last year and it was \$.57 last year and is going to \$.59 this year. The motion passed unanimously.

The third item under New Business was to adopt the Resolution for Clean Water Management Trust Fund (CWMTF) for Reimbursement for the Sanitary Sewer Rehabilitation Project. Robbins explained that this was just a Resolution needed to be in compliance with the CWMTF for final payment on the sewer grant.

**MOTION: TO ADOPT THE RESOLUTION FOR CLEAN WATER MANAGEMENT TRUST FUND FOR REIMBURSEMENT FOR THE SANITARY SEWER REHABILITATION PROJECT.**

The motion was made by Commissioner Redd and was seconded by Commissioner Stallings. It passed unanimously.

The next item on the agenda was Reports and Other Business. Mayor Hardwick welcomed Commissioner Roberts back to the Board.

Robbins stated that she wanted to mention that there would be a Public Hearing for the High Speed Rail on July 29<sup>th</sup> at the Franklinton High School. She stated that she wanted everyone that could to attend. Robbins explained that there were routes planned for construction traffic that would go through several residential streets. No final decision would be made until after the Public Hearing. Robbins stated that they were planning to route traffic down Cross Street but that has historic homes and has been scratched from their plans. Robbins stated that N. Cross Street is not part of a Historic District and that the town did not have one. The alternate route would be Nassau Street and Fleming Road. Robbins stated that she would recommend cul-de-sac'ing S. Nassau Street so that no thru-traffic could go down that street. She stated that having truck traffic coming on that road would tear it up along with having issues with the resident children. Mayor Hardwick stated that the Town needed to have a real bypass and not one that is temporary for just the construction portion of the High Speed Rail. Robbins stated that she would be sending letters to the Town residents and to the residents along Fleming Road for them to show up at the Public Hearing. Robbins stated that there would be little work done to improve Fleming Road to accommodate the increase in traffic.

Commissioner Stallings asked if there were any ordinances concerning how many yard sales a residence could have per year. Robbins stated that there was no limit on them. Commissioner Stallings stated that there was a house in town that had a yard sale every weekend for the past 5 or 6 weeks. He stated that they started on Friday and lasted until Sunday. He explained that there was a lot of items on the porch, carport, and there were quite a few cars parked on the street. Commissioner Stallings stated that he would like to see some kind of ordinance that would limit yard sales to 2 weekends or 4 days a year with a permit purchased from Town Hall. Mayor Hardwick stated that the town could check into that and see what other towns had for ordinances on the matter.

**MOTION: TO PREPARE AN ORDINANCE REGULATING YARD SALES IN YOUNGSVILLE.**

The motion was made by Commissioner Stallings and was seconded by Commissioner Woodlief. It passed unanimously.

Commissioner Roberts mentioned that some streets in town needed paving, mainly NW Railroad Street.

Carolyn Palmer asked how someone became a commissioner and Mayor Hardwick explained that during election years, the Franklin County Board of Elections will have a registration period for those wishing to run. The terms are 4 years and the next election will be in 2011 for Commissioner Johnson and Stallings's position. He stated that majority vote won.

The meeting adjourned at 7:40 pm.

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## MINUTES

**JUNE 10, 2010**

### PUBLIC HEARING

#### **BUDGET FOR FY 2010 - 2011 WITH A TAX RATE OF \$.59**

Mayor Samuel Hardwick called the Public Hearing to order at 7:00 p.m. In attendance were Commissioners Catherine Redd, Graham Stallings, Joseph Johnson, Marvin Roberts, and Leelan Woodlief. Also in attendance were Town/Zoning Administrator Brenda Robbins, Deputy Town Clerk Emily Hurd, Administrative Assistant Kathryn Tucker, Town Attorney Pete Tomlinson, and Chief Daren Kirts. Representatives from Country 102, The Franklin Times and The Wake Weekly were also present. The purpose was to hear comment from the public about the Budget for the FY 2010 – 2011 with a tax rate of \$.59.

Carolyn Palmer stated that she had some concerns about the increase in the tax rate. She stated that there was no service increase or raises for employees with the increase in taxes. Mayor Hardwick explained that with the economy the way it had been over the past couple of years, expenses had increased more than the incoming revenue. He explained that the tax rate had been lowered over a period of several years in anticipation of incoming growth. But when that growth was slowed down due to the economy, it put the Town in a predicament of having to increase the rates to make up for the lack of growth. He stated that this plan helps to keep the Town staff, which is ok with no raises in order to keep their jobs. Mayor Hardwick stated that expenses are just very high at the moment. Mrs. Palmer stated that there were no sidewalks in her area and had hoped to get some with the increase in taxes. She asked if the people on Tarboro Road, where the sewer line was extended, would be paying the higher tax rate as well. Mayor Hardwick explained that only a portion of Hill Ridge Farms was annexed into city limits as a satellite annexation and those parcels in between were not considered a part of Youngsville and therefore did not owe taxes. Mayor Hardwick stated that the Town was doing its best to keep the expenses and therefore the tax rate as low as possible.

The Public Hearing was closed at 7:07 pm.

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## MINUTES

**JULY 8, 2010**

### REGULAR MEETING

Mayor Samuel Hardwick called the Regular Meeting of the Town of Youngsville Board of Commissioners to order at 7:00 pm. Mayor Hardwick gave invocation. In attendance were Commissioners Catherine Redd, Leelan Woodlief, Graham Stallings, Marvin Roberts, and Joseph Johnson. Also in attendance were Town/Zoning Administrator Brenda Robbins, Deputy Town Clerk Emily Hurd, Administrative Assistant Kathryn Tucker, Town Attorney Pete Tomlinson, and Chief Daren Kirts. Representatives from The Franklin Times and The Wake Weekly were also present.

The first item on the agenda was citizens' comments. Fletcher Palmer asked if anyone was allowed to come to the Board Meetings even if they lived out of town and Mayor Hardwick stated yes and explained that the Commissioners were elected by the residents of the Town to represent them. He explained that they are there to make the best decisions for the residents. Mayor Hardwick explained that information came from the residents that spoke with their Commissioners or went to Town Hall and spoke with the employees there. Any information given to Town Hall is passed along to the Board. All the information received from all sources is used for the Board to make the best decision for all residents. Carolyn Palmer asked if they voted with the residents in mind and Mayor Hardwick stated that all votes are made with the best interests for all residents. Mrs. Palmer stated that it seemed like it was only what the Commissioners thought was best instead of the residents. She explained that the meetings were the same every month with very few residents showing up. Commissioner Roberts stated that he felt the residents thought they were doing things the right way. Mayor Hardwick stated that the Board could only work with the information that it is given. If the citizens don't come then the Board has to base its vote on the information that they have.

The next item on the agenda was the financial report. There was no comment.

The next item on the agenda was the approval of the Consent Agenda.

#### **MOTION: TO APPROVE THE CONSENT AGENDA.**

The motion was made by Commissioner Woodlief and was seconded by Commissioner Roberts. It passed unanimously.

The next item on the agenda was New Business. The first item under New Business was a rate increase from Franklin County Public Utilities. Robbins explained that Town Hall had received information from Franklin County Public Utilities about their rate increase. They were going up \$.70 on water and \$.58 on sewer. The recommended rate increase for Youngsville was \$.70 for water and \$.60 for sewer. Robbins explained that the Town normally passed on the increase from FCPU to the customers. Hurd explained that the sewer rate needed to be rounded up to make it easier to program the computer.

**MOTION: TO ADOPT THE INCREASE FOR WATER RATES AS \$.70 AND SEWER RATES AS \$.60.**

The motion was made by Commissioner Roberts and was seconded by Commissioner Woodlief. It passed unanimously.

The second item under New Business was a discussion on an exchange of property with Jim Moss. Robbins explained that she had contacted the North Carolina League of Municipalities to see if this would be legal and what procedure would need to be followed. She stated that first the Town would need to adopt a resolution of intent and set a Public Hearing for August 12<sup>th</sup>. Robbins showed the map and explained which parcel belonged to the Town and which one belonged to Mr. Moss. Mr. Moss would be unable to develop the land that he currently owns due to a creek and power lines. However, if we were to swap properties, it would benefit both the Town and Mr. Moss. The property that the Town would receive would open up more storage area for the Town as well as a possibility of expanding the Franklin County lift station that is beside the property in question. Mr. Moss would benefit with the ability to build possibly two houses on that property which would also benefit the Town with additional tax money. Robbins stated that any cost related to this transfer of property would be paid for by Mr. Moss. Commissioner Woodlief stated that it was more acreage for the Town and we could use it better than Mr. Moss could. However, he wanted more time to study the proposal.

**MOTION: TO TABLE THE TRANSFER OF PROPERTY BETWEEN THE TOWN OF YOUNGSVILLE AND JIM MOSS.**

The motion was made by Commissioner Woodlief and was seconded by Commissioner Redd. The motion passed unanimously.

The third item under New Business was a discussion of a Yard Sale Ordinance. Robbins stated that she had done some research online for neighboring towns but the closest town that had one that resembled what Youngsville was interested in was Elkin. She stated that Tomlinson had taken a look at it and had made some modifications. The ordinance would read 2 sales per year with a permit each time from the town that would include a permit fee of \$5.00 each to cover the time of town employees. Katie Murray asked if the yard sales were permitted, would there be sales tax added and the answer was no. Mrs. Palmer stated that she had a few problems with the ordinance. First, was that only one individual didn't want weekly yard sales so an ordinance was done to tell residents that they can only have yard sales twice a year. Robbins stated that one of the reasons behind the ordinance was to help keep the residents from leaving the items out all week. She stated that it looks bad. Mrs. Palmer stated that it just felt wrong that the whole town be punished for one person. Mayor Hardwick stated that the ordinance would also help to keep the problem from growing. Mrs. Palmer stated that her neighbor had junk in their yard but there was nothing being done about that. Mayor Hardwick stated that the ordinance may not be perfect but the Town had to start somewhere. Any ordinance can be changed if it does not suit the Town's needs. Commissioner Stallings stated that Mrs. Palmer was correct in some areas. He stated that the intent for the ordinance was not to clean up. He stated that the approach was going in the wrong direction. Mrs. Palmer stated that she understood the problem of junky yards, where people start with a yard sale

and what doesn't sell just stays in the yard. Mayor Hardwick stated that if there was a complaint about any issues with yards or something else, the residents can bring those complaints to Town Hall and they can help to resolve those problems. Mayor Hardwick explained that there were other requirements to the ordinance than just the part about clearing out the items. He stated that there were consequences and accountability for the residents that had yard sales. Commissioner Woodlief stated that maybe it should be tabled for a month or two to let the Police Department check into the yard sales. Robbins explained that without the ordinance the Police Department had no power to regulate yard sales. Commissioner Woodlief stated that the Commissioners could go speak with the residents about their yards. He stated that he's spoken with some of the property owners in his section of town and has mostly worked on getting the problems resolved. Mayor Hardwick stated that it would take everyone's effort to help keep the town clean.

**MOTION: TO TABLE THE ADOPTION OF THE YARD SALE ORDINANCE FOR 1 MONTH**

The motion was made by Commissioner Stallings and was seconded by Commissioner Redd. It passed unanimously.

The next item on the agenda was Reports and Other Business. Mayor Hardwick stated that WQDR would be at McDonalds from 6-10am to help raise money for UNC Children's Hospital. He also stated that the temperatures were getting extremely high, for people to stay indoors and try to stay cool and hydrated. He stated to water the yards as little as possible and keep a check out for leaks to help maintain a lower water bill. Mayor Hardwick mentioned that Lyme Disease has been found in local areas and to keep a check on ticks. If you start to feel bad after a tick bite, please seek medical help as soon as possible. Mayor Hardwick also stated that the High Speed Railroad was having their Public Hearing on July 29<sup>th</sup> at 7pm at the Franklinton High School gym. There would also be an open house from 5-7pm where the DOT personnel would be able to answer questions. He stated that this was the time for everyone to express their concerns and desires for the Youngsville area.

Commissioner Stallings asked about 104 W. Franklin Street. He stated that the grass was getting really high. Hurd stated that the owner had been sent a grass cutting notice that would be due this coming weekend. When asked about 213 S. Nassau Street by Ms. Murray, Hurd stated that she thought that one had a grass notice as well and if not, she would send one out.

Mrs. Palmer asked about how the Board voted on things. She stated that it seemed like the residents had no say in the vote. Mayor Hardwick explained that the Commissioners tried to stay in touch with the people of Youngsville and Town Hall to get information, some of the information even comes from people approaching them in stores and restaurants. Once the Commissioners have the information provided by Town Hall and the residents, they do the best they can to make decisions that's best for everyone in town. He stated that even though they do the best they can, they may not always be right. He explained that the Commissioners are voted by the people to make those decisions for them.

The meeting adjourned at 7:33 pm.

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## MINUTES

**AUGUST 12, 2010**

### REGULAR MEETING

Mayor Samuel Hardwick called the Regular Meeting of the Town of Youngsville Board of Commissioners to order at 7:02 pm immediately following the Public Hearing. Mayor Hardwick gave invocation. In attendance were Commissioners Catherine Redd, Leelan Woodlief, Graham Stallings, Marvin Roberts, and Joseph Johnson. Also in attendance were Town/Zoning Administrator Brenda Robbins, Deputy Town Clerk Emily Hurd, Administrative Assistant Kathryn Tucker, Town Attorney Pete Tomlinson, and Chief Daren Kirts. Representatives from The Franklin Times and The Wake Weekly were also present.

The first item on the agenda was citizens' comments. Mary Spivey from 201 S. Nassau Street complained that there were a lot of feral cats in her area that needed to be removed.

The next item on the agenda was the financial report. There was no comment.

The next item on the agenda was the approval of the minutes from the July 8<sup>th</sup> Regular Board Meeting.

**MOTION: TO APPROVE THE MINUTES FROM THE JULY 8<sup>TH</sup> REGULAR BOARD MEETING.**

The motion was made by Commissioner Woodlief and was seconded by Commissioner Johnson. It passed unanimously.

The next item on the agenda was New Business. The first item under New Business was the Request for Variance by Earnestine Wilder for 215 S. Nassau Street.

**MOTION: TO APPROVE THE REQUEST FOR VARIANCE BY EARNESTINE WILDER FOR 215 S. NASSAU STREET.**

The motion was made by Commissioner Stallings and was seconded by Commissioner Johnson. It passed unanimously.

The second item under New Business was a presentation from the residents of Fleming Road regarding alternate routes for the SEHSR. Pete Gibson, 446 Fleming Road, stated that there were several groups of residents on Fleming Road that had the same objective. They represented the residents on Fleming Road, Fleming Farms Subdivision, Fleming Forest Subdivision, and Arrowhead Farms Subdivision. He stated that they all opposed the plan that would run the new railroad tracks close the residential properties. He stated that the largest variance in the tracks started behind these residential properties, from Bert Winston Road to behind the Duffy's home. His concern was the effect this would have on property values. Because of proposed route, mortgage lenders will not loan money for people to purchase or get a second mortgage on these properties, in effect freezing their

properties and assets. Mr. Gibson stated that they have frozen many people's biggest asset. Mr. Gibson read from paperwork (attached in Minute Book) explaining how appraisals would be affected by this type of plan. He requested the Town of Youngsville's help in opposing the proposed NC2 plan. He explained that NC1 and NC3 would not affect the property as bad since it went closer to the industrial properties. Greg Duffy, 538 Fleming Road, stated that he had been there for 15 years. He stated that two of the routes, NC1 and NC3 ran almost together and the NC2, which he believes is the SEHSR's preferred route, ran further apart from the other two. He stated that people moved out to the country for peace and quiet. Mr. Duffy explained that when they built their homes, they knew there was a train close but the current location was not as bad as the proposed one. He stated that NC2 goes right through several backyards and one of his neighbor's home. He explained that this would ruin the lifestyle that people had. This felt to the residents that the federal government was trying to put a train right in their back yards. He explained that the tracks would be right behind his swimming pool ruining his property and peace. Mr. Duffy stated that because of the tracks he wouldn't be able to sell his property. He stated that NC1 and NC3 disturbs no houses and is close to the existing tracks. He explained that they would still be able to go the same speed but NC2 would shave off only 6 seconds of time because it is .17 miles shorter than NC3. He exclaimed that it was not right or fair for the government to just take away their homes and yards. Mayor Hardwick stated that he had spoken with Mr. Gibson several times about the different routes. He explained that the Town of Youngsville agrees with the residents and has publicly stated that we oppose of NC2. He read the statement that has been sent by the Town to SEHSR stating Youngsville's position. He explained that Youngsville wants what will least affect the community. Mr. Gibson stated that picking the route before they even had funding was messing up the home owners already. Mayor Hardwick assured them that the Town would continue to fight for the best route. Carolyn Palmer asked for a better description of where the tracks would be located and Mayor Hardwick explained the different locations. Mrs. Palmer asked about losing any crossing and Mayor Hardwick explained that the Town would lose both the Winston Street and Pine Street crossings. Tracy McKenzie stated that he lived at 410 Fleming Road with his wife and four sons. He stated that he strongly opposed NC2. He explained that the maps that the developers are going by are old and show the land vacant like it was in the 1990's. He stated that it would drastically affect the properties near NC2. Mr. McKenzie read from a prepared statement with several concerns and questions (attached in Minute Book). Mayor Hardwick explained that the Board is behind the selection of NC1 or NC3. He urged everyone to send complaints and arguments to Washington.

The third item under New Business was a discussion of a Resolution in Support of North Carolina's current Alcohol Beverage Control System. Robbins asked that the Board adopt this Resolution so that we can send it to the ABC Commission to show our support.

**MOTION: TO ADOPT THE RESOLUTION IN SUPPORT OF NORTH CAROLINA'S CURRENT PUBLIC ALCOHOL BEVERAGE CONTROL SYSTEM.**

The motion was made by Commissioner Woodlief and was seconded by Commissioner Roberts. It passed unanimously.



The next item on the agenda was Old Business. The first item under Old Business was to continue the discussion on the exchange of property with Jim Moss. Mayor Hardwick stated that we had discussed this some last month and that Mr. Moss was present for any questions. Commissioner Woodlief stated that he felt it was a good trade.

**MOTION: TO EXCHANGE PROPERTY AS PRESENTED WITH JIM MOSS.**

The motion was seconded by Commissioner Roberts. Robbins stated that the motion needed to state that any costs incurred would be paid by Mr. Moss. Commissioner Woodlief amended his motion and it was seconded by Commissioner Roberts.

**AMENDED MOTION: TO EXCHANGE PROPERTY AS PRESENTED WITH JIM MOSS WITH ANY COST INCURRED TO BE PAID BY MR. MOSS.**

The motion passed unanimously.

The second item under Old Business was to continue the discussion of the Yard Sale Ordinance. Mayor Hardwick stated that Robbins had given everyone information for them to read over and asked if there were any comments. Mrs. Palmer asked if she could speak and Mayor Hardwick explained that the time for Citizen's Comments was over but that the Board could make a motion to hear her comments if she wanted them to. Commissioner Woodlief stated that the Town would need this type of ordinance at some point but he thought another month to think about it would be good. Commissioner Stallings stated that he didn't feel that it needed to be tabled another month. He stated that he brought it up to begin with and he had a reason. However, he feels that it may have been the wrong reason. He stated that he felt the Board needed to end the conversation on this ordinance. Commissioner Stallings stated that he felt that there needed to be some sort of enforcement for people to keep up their properties in an acceptable manner. He asked what could the Board pass that is enforceable to make the residents keep their property clean. Mayor Hardwick stated that it would be closing the loophole but it did need to get the yard sale wording out of it. A suggestion of "Yard of the Month" or something similar could help residents take pride in their yards. Commissioner Redd agreed.

**MOTION: TO WITHDRAW THE YARD SALE ORDINANCE AND LOOK INTO MAKING AN ORDINANCE TO MAKE YARDS ACCEPTABLE.**

The motion was made by Commissioner Redd and was seconded by Commissioner Johnson. Commissioner Johnson wanted to remind Commissioners about keeping a check on their zones and to try to resolve some of these yard issues with the home owner. Commissioner Redd stated that the ordinance needed to be reviewed and see what else is out there like it. Commissioner Johnson stated that there weren't too many ordinances like it. Robbins stated that when she was told to look into the yard sale ordinance, she had a hard time finding one locally and ended up using the one from Elkin. She stated that the problem was the cleanup after the yard sale, but to be careful, one persons idea of clean is not the same as everyone else's. The goal is to clean up the problem areas in town. It passed unanimously.

The next item on the agenda was Reports and Other Business. Robbins stated that an extension had been filed for the PARTF/LWCF grant for the Luddy Park. She stated that the project was moving along as the heat allowed. Mayor Hardwick stated that Andy McGhee was doing a great job with the park. Robbins also wanted to mention that the Board had until January 1<sup>st</sup> to finish their ethics class. She explained that the Town could purchase 30 day rights to view the webinar that the School of Government had presented. Hurd explained that the Town would get a password for everyone to use it and could watch it at their convenience anytime during the 30 day period. Commissioner Redd stated that since it could be watched any time during that time period we should go ahead and order it for the month of September.

Commissioner Woodlief wanted to mention that Mayor Hardwick had made a tremendous presentation at the SEHSR Public Hearing and wanted to commend him on it.

Commissioner Johnson stated that it was good to see all the new faces at the Board Meeting. He stated that it was important for everyone to know what's going on. Mayor Hardwick stated that it was also good to see so many faces at the SEHSR Public Hearing. He reminded everyone that any information that they needed can be obtained at Town Hall.

Commissioner Redd stated that the Youngsville webpage was fabulous but there was not any contact information for the Board. She suggested getting emails for the commissioners to help make contacting them easier. Commissioner Redd also wanted to bring forth an Ethics Policy that she had written. She explained that the Board would need 2 hours of ethics training as well as having a Code of Ethics adopted by January 1, 2011. She handed out the copies of the policy as well as a Nepotism Policy. She stated that it would give the Board and the Town Attorney time to look over it and see if there were any changes that needed to be made. The Ethics Policy covers the 5 concerns the state set forth. The Nepotism Policy talks about having family members reporting to one another. Tomlinson stated that he would look it over. Robbins asked if the positions would be grandfathered and Commissioner Redd stated that they were not. Robbins expressed concern that people would lose their jobs. Commissioner Redd stated that perhaps the maintenance crew could be put back under the Police Chief so that there would be separation even though the Police Chief reported to the Town Administrator. Commissioner Redd stated that she felt that it would be best for the Town to not add a grandfather clause. Mayor Hardwick stated that once the Town Attorney had taken a look at it, the Board could bring it up for discussion again. Commissioner Redd stated that both YABA and BABY (Building a Better Youngsville) were great. She stated that she felt the Board needed to be more involving in these organizations. Mayor Hardwick stated that the Commissioners needed to join YABA and Commissioner Redd stated that even though joining was good, she felt that the Board needed to work with YABA more than just be a part of it. Once the economy recovers, Commissioner Redd stated that she felt there needed to be a good handle on the restrictions, though she did note that the Town had some restrictions in place already, or a Comprehensive Growth Plan. She stated that the Town wants to bring in growth but also have a say in how the Town grows. Mayor Hardwick agreed but did mention that YABA is a direct arm of the Town. He stated that the Board did direct a lot of the issues that YABA handles. He stated

participation is the key. YABA meets the 3<sup>rd</sup> Tuesday at 5:30pm at Town Hall with BABY following at 6:30pm expect for June and July. Mayor Hardwick stated that the town was fortunate with citizens stepping up, Janis Cyrus, who is the Executive Director of YABA, the Women's Club and the ECA also do a lot of community work. Mayor Hardwick stated that he felt that the Town was going in the right direction but it did take participation.

Commissioner Stallings stated that Robbins had a lot on her table. He felt that at some point the Board needed to figure out how much they can keep putting on Robbins. He stated that the Board did need to help out especially with decisions that the Board needed to take part in. He feels that the Board is still doing it the old way, which is a good way and Robbins has done a good job. He mentioned the Christmas Parade as an example. He stated that it was one of the best things going in this town and that a committee would help Robbins out greatly. Mayor Hardwick stated that there had been a committee for the Christmas Parade but they disbanded. He stated that they didn't want to do what Robbins was willing to do every year. Commissioner Stallings stated that he felt we should try again. He and Mayor Hardwick stated that Parade day was a great day for the Town. People line streets for it. Commissioner Stallings stated Robbins can't keep getting involved with so much. Mayor Hardwick stated that as elected officials, the Board needs to step up. Commissioner Stallings stated that maybe the Town needs to step up and look at another position to help support Robbins. He asked if the Town needed to raise taxes to show that we could have a better town, but how are we going to have a better town any other way?

The meeting adjourned at 7:49 pm.

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## MINUTES

SEPTEMBER 9, 2010

### REGULAR MEETING

Mayor Samuel Hardwick called the Regular Meeting of the Town of Youngsville Board of Commissioners to order at 7:02 pm immediately following the Public Hearings. Mayor Hardwick gave invocation. In attendance were Commissioners Catherine Redd, Leelan Woodlief, Graham Stallings, Marvin Roberts, and Joseph Johnson. Also in attendance were Town/Zoning Administrator Brenda Robbins, Deputy Town Clerk Emily Hurd, Administrative Assistant Kathryn Tucker, Town Attorney Pete Tomlinson, and Chief Daren Kirts. Representatives from The Franklin Times and The Wake Weekly were also present.

The first item on the agenda was citizens' comments. There was no comment.

The next item on the agenda was the financial report. There was no comment.

The next item on the agenda was the approval of the Consent Agenda.

#### **MOTION: TO APPROVE THE CONSENT AGENDA**

The motion was made by Commissioner Woodlief and was seconded by Commissioner Roberts. It passed unanimously.

The next item on the agenda was Old Business. The first item under Old Business was to adopt the Resolution Authorizing the Exchange of Property with James T. Moss, Jr.

#### **MOTION: TO ADOPT THE RESOLUTION AUTHORIZING THE EXCHANGE OF PROPERTY WITH JAMES T. MOSS, JR.**

The motion was made by Commissioner Woodlief and was seconded by Commissioner Johnson. Tomlinson stated that the motion needed to contain the phrase "with costs incurred to be paid by James T. Moss, Jr." if he still intended to pay for the exchange. Mayor Hardwick asked if the Board would like to amend its motion.

#### **AMENDED MOTION: TO ADOPT THE RESOLUTION AUTHORIZING THE EXCHANGE OF PROPERTY WITH JAMES T. MOSS, JR. WITH ALL COSTS INCURRED TO BE PAID BY MR. MOSS.**

The motion was amended by Commissioner Woodlief and seconded by Commissioner Johnson. It passed unanimously.

The next item on the agenda was New Business. The first item under New Business was a presentation from Timmy Baynes from Kerr Tar Regional COG. Mr. Baynes handed out a brochure that showed the available services and support for local governments. He explained that they helped with services for aging, child and family services, community

and economic development programs and planning, zoning and land use support. They also offered a workforce development program. Mr. Baynes wanted to remind the Board that the COG was there for any help that Youngsville may need. Commissioner Woodlief asked if there was any help they could give with the High Speed Rail. Mr. Baynes stated that they were working on helping the local towns with possibilities. They are working on helping to get the routes that are the least harmful to the towns as well as keeping an eye on the safety issues. He stated that the COG was not in favor of the current proposal; it needs a little fine tuning in areas of public safety. Mr. Baynes stated that their biggest concern is the impact on response time by the closing of several crossings. Mayor Hardwick stated that as a member of the COG who attends the meetings, he could confirm that everyone was talking about it. He thanked Mr. Baynes for coming tonight and the information that he presented. He also stated that he appreciated everything the COG had done for Youngsville over the years.

The second item under New Business was to appoint Joseph Johnson to CAMPO. Commissioner Redd stated that she wished to focus more on the downtown area of Youngsville including the meetings of YABA/BABY. She stated that it was hard for her to get to the CAMPO meetings in Raleigh. Commissioner Johnson stated that he was ready to take over and was looking forward to it.

**MOTION: TO APPOINT JOSEPH JOHNSON AS THE YOUNGSVILLE REPRESENTATIVE TO CAMPO.**

The motion was made by Commissioner Woodlief and was seconded by Commissioner Stallings. It passed unanimously.

The third item under New Business was to adopt the Resolution of Intent for the Youngsville ETJ Zoning. Robbins stated that the Town had to renew this Resolution every two years, but we were running late this year. She explained that this gave the Town the authority to annex areas inside of the ETJ not just by petitions. She did explain that there was no forced annexation planned for the near future. Robbins stated this Resolution was just a formality.

**MOTION: TO ADOPT THE RESOLUTION OF INTENT FOR THE YOUNGSVILLE ETJ ZONING.**

The motion was made by Commissioner Woodlief and was seconded by Commissioner Roberts. It passed unanimously.

The next item on the agenda was Reports and Other Business. Mayor Hardwick wanted to mention that the Fall Festival will be held on September 18<sup>th</sup> from 9-4 at the Youngsville Armory. He stated that this event grew every year. Mayor Hardwick wanted to thank Janis Cyrus and the ECA Club for all the work they put into the event. He mentioned that the new parking lot at Luddy Park would be open and the bridge from Faith Baptist Church had been completed to help with additional parking.

Robbins stated that the Town had ordered the webinar for the ethics training. She explained that at the end of the webinar there was a form to print out that needed to be

completed and handed to the Town Clerk for her records. Robbins stated that you could stop the training if need be and go back to it and that she felt it was a good webinar.

Commissioner Johnson wanted to mention that there were some potholes around town that needed to be patched. Robbins stated that the town had plans to repair those and explained that we needed to wait for cooler weather.

Commissioner Redd mentioned the new emails for the commissioners on the Town of Youngsville webpage. She stated that she felt there was now a good connect.

Commissioner Stallings stated that the United Way was trying to raise \$20,000 and he wanted to get as many donations as possible. The fundraising starts on September 15<sup>th</sup>. Robbins stated that it was a worthy cause and the money raised goes back into Franklin County.

Commissioner Stallings also wanted to mention that the property at the corner of West Franklin Street and NW Railroad Street looked bad again. Hurd explained that there had been a grass notice sent and that the grass had been cut except a few areas that were hard to reach. Commissioner Stallings stated that it did not look cut due to the man who had cut the grass had used dull blades on his mower.

Chief Kirts stated that his officers had been proactive in their traffic stops. DWI arrests have increased over the last two months. They have been working at nights. He did want to mention that the Fall Festival may need more handicap parking than normal, about 5 spots to help alleviate traffic congestion of people letting them off at the front door since there was nowhere else for the handicap to park. Robbins stated that she would see to it.

The meeting adjourned at 7:23 pm.

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## MINUTES

**OCTOBER 14, 2010**

### REGULAR MEETING

Mayor Samuel Hardwick called the Regular Meeting of the Town of Youngsville Board of Commissioners to order at 7:00 pm. Mayor Hardwick gave invocation. In attendance were Commissioners Catherine Redd, Leelan Woodlief, Graham Stallings, Marvin Roberts, and Joseph Johnson. Also in attendance were Town/Zoning Administrator Brenda Robbins, Deputy Town Clerk Emily Hurd, Administrative Assistant Kathryn Tucker, Town Attorney Pete Tomlinson, and Chief Daren Kirts. Representatives from The Franklin Times and The Wake Weekly were also present.

The first item on the agenda was citizens' comments. Al Wojtalik, from East Woods of Patterson, had a few questions for the Board. He wanted to know if the procedures followed Robert's Rules of Order and how one would get on the agenda to speak. Mayor Hardwick stated yes, we did follow Robert's Rules of Order and if someone wanted to speak on the agenda regarding a particular subject, they could come into Town Hall and give their information for the agenda item. He stated that Board Meetings were the second Thursday of every month at 7pm. He did explain that general questions could be addresses during Citizen's Comments. Mr. Wojtalik stated that in the two and a half years that he's lived here, the taxes, water, and garbage rates had increased. He stated that he realized that it has to happen but he was concerned about people on fixed incomes. He wanted to know how the Board was handling those increases. Was there any way the Board could challenge those increases. Mayor Hardwick stated that the Board did not anticipate increases yearly. He explained that with the economy the way it has been recently, everyone was hurting. He stated that Youngsville is working hard to cut expenses and decrease spending. Mayor Hardwick stated that Youngsville had done a good job of lowering taxes until the recession hit and we found that we got overzealous and lowered them too quickly. He stated that we had to go back up because of the economic crisis. He did state that he felt the Board would try to hold it where it is if they can. When Mr. Wojtalik asked how the Board challenged rates, for example water rates, Mayor Hardwick explained that we had to buy our water from Franklin County. As for the taxes, they help to keep Youngsville a safe place with a great Police Department and city services including street repairs. He stated that Youngsville gets grants if at all possible. Since we have no water source, we have no choice but to buy water from Franklin County Public Utilities. Robbins explained that the raise in the administrative fee was the first in 16 years. The recent sewer rehabilitation project that helped fortify the older sections of town was originally a CWMTF grant but that was pulled by Governor Perdue. We did get an ARRA grant after that to cover the costs. Mayor Hardwick stated that Youngsville will continue to look for grants to help with upgrades and improves for our water system. He stated that the water system has to support itself, taxes cannot be used to support the system. Mayor Hardwick stated that there was no profit from the water and sewer system. The fees billed helped to cover operational costs, which the Town tries to keep down as much as possible. Mr. Wojtalik stated that he still wanted to know how the Town "challenges" the rate increases from the other companies such as Franklin County and Waste Industries. He wanted to know how the Town knew they

were getting the lowest increase possible from them. Mayor Hardwick stated that the Town did get quotes for what they could when the time comes for contracts and Robbins stated that Waste Industries gives the Town what's called a CPU report. This report has the percentage of increase that the State allows them to go up. Robbins stated that Waste Industries owns their own disbursement center, and she stated that at one time, they would haul back to Henderson to dump the garbage because it was cheaper than dumping it in Franklin County, but she stated that she was not sure if they were still doing that. Mr. Wojlatik stated that it sounded like they did not own their own distribution since they may have to pay someone else to dump their garbage for them. If they did own their own distribution site they would be able to call their own shots and maybe be lower. Robbins compared it to owning their own water source; the Town would be able to call their own shots. Mayor Hardwick stated that when the contracts came up for renewal, the Board had all of the information when they voted on it. He stated that each Commissioner had a section of town that they looked after so that if a problem was starting, the Town could get a handle on it and get it fixed before it became expense and would get the best price for fixing it.

Carolyn Palmer asked which Commissioner had which section of Town. Hurd explained that there was color coded map that explains which section each Commissioner has. Mrs. Palmer stated that she was concerned with things that she has seen on South Nassau Street. She stated that she felt South Nassau Street and East Persimmon Street did not belong to the Town. She stated that it felt like the Commissioner was not communicating with the residents of that section of town. Mrs. Palmer stated that there was a distinct difference in the Northeast side of town from the Southeast side. Mayor Hardwick explained that if there were any complaints of that nature, they could be brought to Town Hall and could be dealt with during the month. He explained that if the Board doesn't know there's a problem, they can't fix it. Mrs. Palmer stated that she felt the Commissioner in charge of that section should be aware of any issues out there. Mayor Hardwick stated that she should still come to Town Hall to fix the problems since she may be seeing them more often than that particular Commissioner.

The next item on the agenda was the financial report. There was no comment.

The next item on the agenda was the approval of the Consent Agenda.

**MOTION: TO APPROVE THE CONSENT AGENDA**

The motion was made by Commissioner Woodlief and was seconded by Commissioner Johnson. It passed unanimously.

The next item on the agenda was New Business. However, Mayor Hardwick stated that Tony Arnold from Envirolink, which helps take care of our water and sewer system, was here and would like to speak. Mr. Arnold wanted to introduce himself to the Board. He stated that he was retired from the State and was now working for Envirolink. It was now under new management, Michael Myers. Mr. Arnold is now director of client services. He stated that he would try to attend the monthly meetings but if he was needed in between that Robbins could get in touch with him. He stated that they wanted to do everything they could to provide great services to the Town and that the Town's business is appreciated. Mayor Hardwick stated that he appreciated the work that Envirolink has



done for the Town. They have been there whenever we've needed them and saved the Town money in the long run.

The first item under New Business was the Approval of sharing the cost of the Christmas Float with YABA for a cost of \$250.00. Robbins stated that this was something that had been done for the past few years. She explained that businesses would help sponsor some of the floats but that the Town went in with YABA to sponsor the Santa/Commissioner Float. Robbins stated that we used Triangle Float Company from Creedmor. Mayor Hardwick stated that the day of the Christmas Parade was a big time for us.

**MOTION: TO SHARE THE COST OF THE CHRISTMAS FLOAT WITH YABA FOR A TOTAL COST OF \$250.00**

The motion was made by Commissioner Stallings and was seconded by Commissioner Woodlief. It passed unanimously.

The second item under New Business was a discussion of 411 SW Railroad Street. Robbins stated that there was a mobile home located at 411 SW Railroad Street. She explained that she had been working with the residents of that mobile home since July concerning the lack of sewer services. She explained that it was against Town ordinance to live in a dwelling without sewer services. Robbins stated that she had given them until August 6<sup>th</sup> to fix it. She stated that they had the trench dug out; the pipe in the ground but the backflow preventer had not been installed correctly. She explained that until everything was installed properly, they could not connect to the sewer system. Robbins stated that they were right next to the County Lift Station and if the sewer backed up, it would cause them major problems with their preventer and pipes installed incorrectly. A contractor that the Town has worked with in the past took a look at the situation and agreed that the pipe and preventer was installed incorrectly and needed to be redone. Robbins stated that the next step would be to condemn the mobile home since it has no sewer services. She explained that she needed an order from the Board and then a letter would be sent to the property owners scheduling a hearing. If services have been restored, then the mobile home would not need to be condemned. Commissioner Woodlief asked if it was a financial reason behind it taking so long and Robbins stated that she thought so. She explained that she had given them the contractor's number but that they had not contacted him as of yet. Joe Lee, the contractor, did state that he would work with them on payments and the cost would be \$500.00 to get everything installed properly. Robbins stated that she felt if this step wasn't taken then the situation would keep on going like it has. Mayor Hardwick stated that they have had plenty of time to get it fixed.

**MOTION: TO PROCEED WITH CONDEMNATION OF 411 SW RAILROAD STREET.**

The motion was made by Commissioner Roberts and was seconded by Commissioner Woodlief. Commissioner Redd asked how the condemnation procedure went. Robbins explained that the next step would be notification and then to schedule a hearing. She explained that this lets them know that they are out of time and need to get it taken care of. Robbins stated that the land was owned by one person and the mobile home was owned by the residents living there. Commissioner Redd asked who would be

responsible and Tomlinson stated that both would be but it was really the mobile home that was in violation not the land. He stated that notices should be sent to both parties but ultimately the homeowner was responsible. Commissioner Stallings asked how long this had been going on and Robbins stated about 2 – 3 months, Since July. It passed unanimously.

The third item under New Business was a discussion of the Ethics Policy. Mayor Hardwick asked the attorney for his opinion on the policy. Tomlinson stated the Code of Ethics provisions, which resemble the Town of Louisburg's policy, were fine. He explained that it was mandated for the two hours of training. Mayor Hardwick confirmed that everything looked fine and Tomlinson stated yes. Mayor Hardwick asked the Board if they had any changes that needed to be made to the policy. Commissioner Redd stated that there were some typos but other than that she felt fine with it. Commissioner Stallings asked if the Town had ever had a Code of Ethics before and Mayor Hardwick stated no. Tomlinson stated that most towns are now getting them due to the State mandate but originally most towns did not have them.

**MOTION: TO ADOPT THE CODE OF ETHICS POLICY AS PRESENTED.**

The motion was made by Commissioner Stallings and was seconded by Commissioner Redd. It passed unanimously. Mr. Wojtalik asked if the Code of Ethics covered the purchasing policy and Mayor Hardwick stated that the purchasing was on a different policy that went through the Town Administrator.

The fourth item under New Business was to discuss the Nepotism Policy. Tomlinson stated that it was basically saying that the General Assembly has passed a bill in 2009 Session that provides for a new subsection regarding nepotism. He stated that the policy he was presented was fine except he saw one problem. The statute states that it would be for new hires, it does not allow for the firing of any employee previous to this policy. He explained that it would be only for prospective hires. He stated that if someone violated the personnel policy, then they could be fired for that reason. He explained that the statute states that it does apply to general managers and salaried employees. Tomlinson stated that he felt that those positions were at the will of the Board and so don't come under the Personnel Act, just the hourly employees are affected by that. Commissioner Stallings stated that he has a problem with that. He stated that it created a problem with how the organization was set up. If the Board has the power to dismiss the Town Administrator and the Police Chief, then the Board needs to take a hard look at our organization. Commissioner Stallings stated that he feels that the Police Chief needs to report to the Board instead of the Town Administrator then. Mayor Hardwick stated that it used to be that way until this Board voted to change that to get in line with other organizations. Commissioner Stallings stated that talking about nepotism, if the organization was set up different, then we wouldn't have to worry about people getting fired. He stated that he believed in nepotism, but this new policy should help simplify. Mayor Hardwick agreed but he did feel that as Tomlinson said, it should not affect anyone already employed by the town. Mayor Hardwick stated that he wanted to ask the Board to go into Executive Session to discuss personnel issues.

**MOTION: TO GO INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL**

The motion was made by Commissioner Woodlief and was seconded by Commissioner Stallings. It passed unanimously.

Executive Session started at 7:30pm and lasted until 7:56pm. Per Mayor Hardwick, no actions were taken. Mayor Hardwick asked if there were any further questions. Tomlinson stated that the policy should read “only affects new hires, general employees hired on or after affective date” or something similar.

**MOTION: TO ADOPT THE NEPOTISM POLICY AS PRESENTED WITH THE NEW WORDING**

The motion was made by Commissioner Stallings and was seconded by Commissioner Woodlief. It passed unanimously.

The next item on the agenda was Reports and Other Business. Mayor Hardwick stated that there had been a fire recently at one of the businesses on Main Street. He stated that Gigi's had lost some equipment and had to be closed due to the fire in the upstairs apartment. Mayor Hardwick stated that there was a Silent Auction planned for October 15<sup>th</sup> through the 24<sup>th</sup> to help raise money for repairs. Mayor Hardwick also stated that the Fall Festival was a great success again this year and he wanted to thank those that participated.

Robbins stated that she had already started getting calls about the Christmas Care Program. So far she has 23 children on the list. Last year we helped 134 children, 73 of those with clothes and toys, the remainder with gift cards and food. She stated that she expected more calls this year due to the economic downfall. She explained that every year the Commissioners donated money to help purchase food for the families and wanted to remind them to donate before the holiday. Mayor Hardwick stated that the town also needed people to help do the shopping for the children. Robbins stated that the food drive would be at Youngsville Elementary School and Cedar Creej Middle School. Robbins stated that all help would be discreet and names would never be given out. Mayor Hardwick stated that this program helps the children that are our future. Robbins also stated that if anyone knew of someone that needed help, to let Town Hall know about them. This could be done anonymously if needed.

Commissioner Johnson stated that he went to a CAMPO meeting last week. He stated that Franklin County was on the list for the 401 widening. He stated that the YMCA We Build People Program is going on right now. He stated that he was in charge of a certain area and knows that they will definitely help some people in the Franklin County area to get children involved in the YMCA programs. He stated that there had been a push to put a YMCA in Franklin County but that has not been mentioned in a while. He stated that this helped underprivileged children to use the services at the YMCA. Commissioner Johnson also wanted to ask about the Halloween Carnival on October 30<sup>th</sup> 6:30-8pm at the Armory and if Trick or Treating would be on October 30<sup>th</sup> from 6-8pm as well. Hurd stated that volunteers are still needed for the carnival.

Commissioner Redd stated that she had attended the recent YABA meeting. Stated that it was really nice and they do a lot for the Town. She stated that she enjoyed talking about downtown and how to help make it better. She stated that the meetings were the 3<sup>rd</sup>

Tuesday at 5:30 at Town Hall. Commissioner Redd stated that they were doing the business directory, the Night to Network, the Christmas Float; they were in the process of getting a Facebook and Twitter account. She also explained that they were in the process of getting Youngsville stickers for cars. Commissioner Redd also stated that downtown had lost a few businesses and hopes that others will come in soon. She stated that maybe the Town needed to look over the ordinances and policies so that when the new businesses come in that the Town will be up to date. She stated that she would like to learn more about the zoning. Commissioner Johnson asked if there were any new businesses coming into the area. Robbins stated that there was a tanning salon for Shops on Main Street that was asking questions but has not yet put in for permits. Commissioner Johnson stated that he was asked about a Japanese Restaurant and Robbins stated that New Japan would be building at Youngsville Crossing Shopping Center beside the McDonald's.

Commissioner Stallings stated that he had spoken with Robbins about the business that washes cars on Main Street. The concern was about the run off with the chemicals. He stated that the business has grown and Robbins was looking into it. Commissioner Stallings also wanted to mention that he was still in the process of raising money for the United Way. He stated that there was a typo in the minutes; it should have been \$2,000 instead of \$20,000.

The meeting adjourned at 8:11 pm.

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## MINUTES

**NOVEMBER 18, 2010**

### REGULAR MEETING

Mayor Samuel Hardwick called the Regular Meeting of the Town of Youngsville Board of Commissioners to order at 7:00 pm. Mayor Hardwick gave invocation. In attendance were Commissioners Catherine Redd, Leelan Woodlief, Graham Stallings, Marvin Roberts, and Joseph Johnson. Also in attendance were Town/Zoning Administrator Brenda Robbins, Deputy Town Clerk Emily Hurd, Town Attorney Pete Tomlinson, and Chief Daren Kirts. Representatives from The Franklin Times and The Wake Weekly were also present.

The first item on the agenda was citizens' comments. Al Wojtalik, from East Woods of Patterson, wanted to clarify some of the answers he got at last month's Board Meeting. He wanted to know if the Board was compensated for their work and Mayor Hardwick stated yes. Robbins explained that the Commissioners made approximately \$150.00 a month and the Mayor made just under \$200.00 a month. There is no travel expenses paid for the Commissioners. Mr. Wojtalik asked again about the tax and water rates. He stated that it looked as if Franklin County had an impact on the water rates and did a representative from the Town attend the Franklin County meetings. Mayor Hardwick explained that Youngsville was very active in the goings on with Franklin County. Robbins stated that she gets the agenda for the Franklin County meetings and if there is anything that will affect Youngsville, there will be someone in attendance at the meeting if the situation hasn't already been resolved over the phone with members of Franklin County staff. Mr. Wojtalik asked what the residents were receiving with their tax money in regards to lowering the water bills. Robbins explained that the taxes do not affect the water and sewer funds. She explained that the water and sewer account had to be self sufficient. The fees that are billed go to cover all the expenses for just water and sewer. Robbins also explained that the taxes went to cover streets and sidewalks. She stated that the Town used Powell Bill money to help with the maintenance of sidewalks and roads. Mr. Wojtalik stated that the roads and sidewalks were installed by the developer of his subdivision, and that was part of the purchase price of the homes out there. Robbins stated that situation was between the property owners and the developers, but now that they have been turned over, the Town would maintain them. She also stated that the Town pays for the street lights throughout town. Robbins stated that if he wished, he could come by Town Hall and she would be happy to show him all the information that he requested.

The next item on the agenda was the financial report. There was no comment.

The next item on the agenda was the approval of the Minutes from the October 14<sup>th</sup> Regular Meeting.

**MOTION: TO APPROVE THE MINUTES FROM THE OCTOBER 14<sup>TH</sup> REGULAR MEETING**

The motion was made by Commissioner Woodlief and was seconded by Commissioner Roberts. It passed unanimously.

The next item on the agenda was New Business. The first item under New Business was Janice Cyrus from the Youngsville ECA Club. She stated that they had worked the Fall Festival and also the Youngsville Parks and Rec Wresltemania. She explained that they had sold hot dogs for the Wresltemania with the ECA donating the supplies, and Parks and Rec donated the drinks and chips from the Concession Stand. Mrs. Cyrus explained that they had raised \$345.00 for Parks and Rec. Mrs. Cyrus stated that they had also worked the Halloween Carnival, again selling hot dogs and drinks that the ECA donated supplies to. She stated that they were donating the profit of \$185.00 to next year's Halloween Carnival. Mrs. Cyrus stated that all proceeds of the Fall Festival go back in the community. She stated that they had replaced the microwave and refrigerator at the Youngsville Armory. She explained that the troops were back from Iraq and the appliances were very old. Mrs. Cyrus also explained that they had worked on the entrance to the Armory, putting gravel so that the entrance was not so bumpy. Mrs. Cyrus explained that they were working with the Youngsville Elementary School about putting bleachers on the two ball fields there.

Mrs. Cyrus also wanted to mention the schedule for the Christmas Cheer on December 4<sup>th</sup>. From 7-9:30am, there would be a pancake breakfast at the Youngsville EMS building. She also stated that they would be selling Brunswick stew on Friday, November 19<sup>th</sup> starting around 11am. Mrs. Cyrus stated that the Parade would start on Saturday, December 4<sup>th</sup> at 10am. The Christmas Cheer events would start at 11am at the Youngsville Armory. There were free activities for the children such as stamping cards, making candy cane reindeer, and ornaments. She stated that there would be free snacks and orange drink. The Masonic Lodge would be selling hotdogs. Mrs. Cyrus stated that Faith Baptist Church Choir would lead off with caroling followed by presentations from Rachel Macholl's Dance Academy and Danceworks. At 5:30pm that evening, the lighting of the Town Christmas Tree would take place at Mitchell Park. Caroling would be led by the Youngsville Baptist Church Choir. There would be cookies and apple cider. Mayor Hardwick stated that it was a great day and that everyone enjoyed it from start to finish. He stated that the Town appreciated everything that they Youngsville ECA did for us.

The next item on the agenda was Executive Session (if necessary). Mayor Hardwick stated that there was no reason to go into Executive Session and asked for a motion to bypass.

**MOTION: TO BYPASS EXECUTIVE SESSION**

The motion was made by Commissioner Woodlief and was seconded by Commissioner Johnson. It passed unanimously.

The next item on the agenda was Reports and Other Business. Mayor Hardwick stated that the Franklinton High School Yearbook staff had come by earlier that day looking for an advertisement for this year's yearbook. Robbins explained that years ago, the town had shared the cost of an advertisement with YABA. She stated that the application had to be turned in the next day. The Board decided not to get an advertisement this year.

Mayor Hardwick also wanted to thank everyone for understanding about postponing the Board Meeting due the Veteran's Day. He stated that it was nice to honor the veterans that had served our country.

Commissioner Redd stated that there would be a race on Thanksgiving Day, called the Gobbler's Run, for the Wake Forest Boys and Girls Club. She stated that there were over 1300 people registered. Last year they raised \$20,000 and had a great time.

The meeting adjourned at 7:16 pm.

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## MINUTES

DECEMBER 9, 2010

### REGULAR MEETING

Mayor Samuel Hardwick called the Regular Meeting of the Town of Youngsville Board of Commissioners to order at 7:00 pm. Mayor Hardwick gave invocation. In attendance were Commissioners Catherine Redd, Graham Stallings, Marvin Roberts, and Joseph Johnson. Also in attendance were Town/Zoning Administrator Brenda Robbins, Deputy Town Clerk Emily Hurd, and Chief Daren Kirts. Representatives from The Franklin Times and The Wake Weekly were also present.

The first item on the agenda was citizens' comments. There was no comment.

The next item on the agenda was the financial report. There was no comment.

The next item on the agenda was the approval of the Minutes from the November 18<sup>th</sup> Regular Meeting.

**MOTION: TO APPROVE THE MINUTES FROM THE NOVEMBER 18<sup>TH</sup> REGULAR MEETING**

The motion was made by Commissioner Johnson and was seconded by Commissioner Redd. It passed unanimously.

The next item on the agenda was New Business. The first item under New Business was a Request from Beatrice Mitchell and Harold Reddick concerning payment for a leak at 116 S. Nassau Street. Robbins explained that it was a rental owned by Mr. Reddick. She stated that Ms. Mitchell's normal bill was usually the minimum. However, she had used 24,800 by the time meters were read on the 15<sup>th</sup>. There was a leak that went back into the sewer system. Robbins explained that since the water went back into the sewer system, we were unable to give a sewer credit since we had to pay Franklin County Public Utilities (FCPU) to treat it with the rest of the sewage. Robbins stated that Mr. Reddick called and asked if there was anything we could do for her and Robbins stated that she told him that she did not feel comfortable with that unless it went before the Board. The bill was \$521.50. She stated that the bill was due by the end of November and that we would have to have at least a third of the bill by the due date. Ms. Mitchell made a payment of \$179.00, leaving a balance of \$342.50. Robbins stated that had been on situation since she's been here that involved a gentleman with a leaking toilet and was out of town for weeks. He had a large bill and the Board did at that time was to give them a credit for the difference from what FCPU bills the Town and what the Town bills the customers. Robbins clarified that she wanted to make the payments over a 12 month period instead of the three that had been offered to begin with. Commissioner Redd wanted to know what the difference would be if it was paid over 12 instead of 3 months. Robbins stated that no extra money would be paid, however, the Town did have to go ahead and pay FCPU at the end of each month for water that was used by the customers of the Town. Robbins also explained that the house was a rental with only a \$100.00



deposit that would cover the large bill if she decided to leave. Robbins explained that Ms. Mitchell's normal bill is \$67.80 and she now has a balance of \$342.50. She would have to pay her \$67.80 plus the payments on the balance each month. Commissioner Stallings asked if we knew anything about Ms. Mitchell's situation. Hurd stated that she did live alone and was possibly in her mid to late 30's. Mayor Hardwick stated that she has been paying her bill on time. Robbins stated that her main concern was the large amount due with a small deposit on record. If Ms. Mitchell were to move, she would leave a large balance on her account. Robbins stated that the owner would only be responsible for the bill if he accepted it but normally they are not responsible for their tenant's bills. Robbins did say that Mr. Reddick did say that he would take responsibility for it so that we could talk about it tonight. Robbins did state that if we did this for one person, we would have to do it for all. Commissioner Roberts stated that he didn't have a problem with the 12 months. Mayor Hardwick stated that the Board needed to remember that it would be putting it on record that it can be done for everyone in town. Commissioner Johnson asked how often something like this happened and Mayor Hardwick stated that it was rare. Hurd stated that during the October bill there were two major leaks that were 31,000 and 33,000 gallons but their landlords did pay the full bill for those leaks. Hurd explained that during the first cold period, several pipes had burst creating leaks but those two were the only major ones.

**MOTION: TO ACCEPT THE 12 MONTH PAYMENT SCHEDULE FOR BEATRICE MITCHELL.**

The motion was made by Commissioner Stallings and it died for a lack of second.

Commissioner Redd asked if the landlord could pay the bill and have the tenant pay him back but Robbins stated that he did not want to if he could help it. Commissioner Johnson asked how she was with the payment situation. Hurd stated that she had spoken Ms. Mitchell and explained that normally leaks are split in two months, but that we were willing to split it into three months due to the amount of the leak and her good payment history. After she was denied the 12 months, Mr. Reddick called and asked about it and spoke with Robbins about bringing it before the Board. Commissioner Redd asked if six months would be allowable and Mayor Hardwick stated that it was up to the Board but he did try to figure how much it would cost a month. He stated that since the leak was due to a toilet he still felt that it should be up to the landlord to help her pay for the leak. He stated that he didn't know how the rental agreement was made though, so she could be the responsible party for this. Commissioner Redd stated that she felt the Town should help her out since she felt it was not her responsibility.

**MOTION: TO ACCEPT A 6 MONTH PAYMENT SCHEDULE FOR BEATRICE MITCHELL**

The motion was made by Commissioner Redd and was seconded by Commissioner Roberts. It passed unanimously.

The second item under New Business was a discussion of the road system. Mayor Hardwick stated that all of the Commissioners had a list of the road in town and the condition they are in. He asked the Board how they wanted to spend the funds, repairing streets or sidewalks. Commissioner Redd asked if new sidewalks could be installed and

Robbins stated yes. Commissioner Redd stated that she wanted to see a sidewalk installed from North College Street to the Youngsville Elementary School. She stated that there was a lot of foot traffic in that area but she knew Robbins was working on a grant to help get sidewalks in that area. She asked if there were other areas that needed them. Mayor Hardwick stated that there was definitely a need for sidewalks throughout town. Mayor Hardwick stated that we could continue the area that we had started a few areas or start in other areas. He stated that we had about \$30,000 and wanted to know if there were any roads that were in dire need. Robbins stated that there were a few in bad shape but with winter coming, the roads would be in worse shape come spring. Robbins stated that it would difficult to do the work at this point, but the Board could go ahead and decide which area they wanted to pave or install sidewalks and we could start working on quotes for the spring. Commissioner Roberts asked if the decision could wait until the spring and Robbins stated yes. Commissioner Stallings stated that he like the idea of sidewalks to the park and school. He stated that those were active areas of town. She stated that the sidewalks she had spoken with them about would start from 5 Points to the Park but if curb and gutters would need to be installed on any sidewalks installed on DOT roads. Robbins stated that if the Board wanted her to get a quote for that area she could go ahead and get it. Mayor Hardwick asked the Safe Roads to School grant and Robbins stated that she had spoken to DOT about the grant but they did not know when they would get it started because of the way the economy was. Robbins stated that what she had been looking at was to start the sidewalks where North College comes out at the 400 block and come down College on the east side to 5 Points then to the School. Mayor Hardwick and Robbins explained that there was a section of sidewalk already near the church. Mayor Hardwick stated that they just needed a direction to spend the money, road or sidewalks, then location. He stated that maybe get quotes on different projects to see which works best. Commissioner Redd stated that she hated to spend the money on College Street if the Safe Roads to School would be coming at a later point. Commissioner Stallings asked about the surveyors at the corner lot on College Street and Robbins stated that she had received a call from Wilco Hess about them possibly wanting to start back up with the building process. Commissioner Stallings stated that they would have to pave their portion of the sidewalk and Robbins stated that it would be a lot of driveway as well for people to help walk on. Robbins stated that if the Board wanted to wait until the spring to decide and Mayor Hardwick stated that by spring there may be a road that needs it.

**MOTION: TO TABLE THIS DISCUSSION OF THE ROAD SYSTEM UNTIL MARCH.**

The motion was made by Commissioner Redd and was seconded by Commissioner Johnson. It passed unanimously. Mayor Hardwick urged the Commissioners to continue to study the situation so that in March they could be prepared.

The next item on the agenda was Executive Session (if necessary). Mayor Hardwick stated that there was no reason to go into Executive Session and asked for a motion to bypass.

**MOTION: TO BYPASS EXECUTIVE SESSION**

The motion was made by Commissioner Roberts and was seconded by Commissioner Johnson. It passed unanimously.

The next item on the agenda was Reports and Other Business. Mayor Hardwick stated Saturdays Old Time Christmas and the lighting of the Christmas Tree was very successful. He stated that a lot of people had attended the Parade and had a good time there and at the armory for the Christmas Cheer. He stated that there was snow during the lighting of the Christmas Tree but plenty of people showed up and had a good time. He wanted to express his thanks to the staff and others who had made Saturday go so well. Mayor Hardwick also wanted to mention that this was the 6<sup>th</sup> year for the Christmas Care Program. He explained that this program helped needy children in the Youngsville area. This year had many more requests than before. So far there were over 70 families totaling 196 children asking for help so far. He stated that it was impossible to help these families with monetary donations. He explained that these donations came from churches, businesses, and individuals and families. Mayor Hardwick stated that he was asking personally for anyone that could donate money for these children. He stated that the goal was to help 130 children but if we could, more would be helped. Mayor Hardwick stated that the Town had an army of shoppers willing to go buy the presents once the donations had been made.

Robbins stated that the Youngsville Calendars had come in. She showed one that had Dr. Corpening on the front and he was also featured in March. The cost is \$10.00 that went to YABA. She also stated that the new Business Directories were in.

Commissioner Redd asked about the crosswalk for West Main Street and Robbins stated that she had spoken with DOT and it had been denied. The one on East Main Street had been remarked. Commissioner Redd stated that it was hard to cross West Main Street because none of the traffic would hold for pedestrians. Robbins stated that this was her third attempt for the crosswalk on West Main Street. Mayor Hardwick stated that he wanted to mention the bypass again. This would help with the traffic on Main Street if we could just get the bypass built. Commissioner Johnson stated that Main Street looked the same now as it did in the calendar picture from 1971. Commissioner Redd stated that she encouraged everyone to go over the Zoning Ordinance to help bring more businesses to downtown. She wanted to bring it up in January. Commissioner Redd also wanted to remind everyone about their new emails. Commissioner Stallings stated that his was messed up at the moment.

Commissioner Stallings stated that Mr. Twig Wiggins had been doing a good job at the new Youngsville Flea Market, however, there was a tent that was left up for a few days but the wind had blown it over and damaged it. He stated that anything that was put up for the weekend needed to be taken down and not left out during the week. These were the rules that had been set up for an earlier business as well. Carolyn Palmer interrupted saying that she had a few things to say. She wanted to say that she felt good for seeing the Commissioners in the Parade. Mayor Hardwick stated that they have been in that Parade every year. Next, she didn't understand why Commissioner Stallings was so interested in things that she felt were trivial. She stated that she felt it was a waste of energy on the yard sales and the tent that was left up at the Flea Market. Mayor Hardwick stated that there was nothing "trivial" about anything that is brought before this Board. He stated that everything that was brought before this Board was an effort to make sure things in

town were taken care of and to help make Youngsville better. He explained that each Commissioner was given a portion of town to look after and any problems that were noticed in that area were brought before the Board to see if they needed to be handled and how to handle them. Mayor Hardwick stated they were trying to resolve any problems that may come up. He stated that the tent may be a small issue but we have had problems in that area before and it does need to be watched to make sure they conform to the regulations. Mrs. Palmer stated that there were other areas of town that did not get any attention from their perspective Commissioner. She stated that there were problems in those areas that were never attended to. Mayor Hardwick stated that if she saw a problem, she needed to bring it to Town Hall so that it can be made aware of. He stated that the Board could not address a problem that she had if she did not make them aware of it. Mrs. Palmer stated that the traffic in the morning when she walked was hazardous and Commissioner Redd stated that she too was out in the morning and was noticing traffic patterns and keeping an eye out for that sort of hazard. She told Ms. Palmer that she could talk to her about that if she needed to. Mayor Hardwick stated that was one of the reasons the town was sectioned out was so that we could try to solve those problems and would continue to solve them.

Chief Kirts stated that there was a lot of traffic in this town and there was not really a safe place to cross Main Street. He stated that we were at the mercy of DOT for the stop lights and cross walks. He stated that Robbins works hard to get what we can but he did want to warn everyone to be careful. Chief Kirts stated that his officers were working hard on speeding in Youngsville on both the side streets as well as Main Street. Mayor Hardwick stated that the Police Department had been more visible these past few months. Chief Kirts did want to mention the new officer's name was Joe Kimball.

The meeting adjourned at 7:38 pm.